



BHARATHIDASAN UNIVERSITY
TIRUCHIRAPPALLI – 620 024

Dr. G. GOPINATH
REGISTRAR

Phone : 0431- 2407071,2407092
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To
The Principals of all Affiliated Colleges /
Approved Institutions of Bharathidasan University

Sir / Madam,

Greetings from Bharathidasan University.

Let me bring to your kind attention some important norms / regulations regarding admission to UG/PG courses and payment of University Fees and Academic Calendar.

I. ADMISSION NORMS / REGULATIONS:

Prior to admission, it should be checked and confirmed whether the candidates have passed the qualifying examinations and have become eligible for admission to UG/ PG/ Diploma / Certificate courses as per this University regulations.

Admission cannot be made before the publication of the result of the revaluation of the failed paper. If any such admission is known later, severe action will be taken against the erring colleges.

Candidate from other State / Central / Deemed University / other Secondary Board of Education cannot be admitted **without getting eligibility certificate from the Registrar of this University.** Students from outside India can be considered for admission, only if they have obtained Eligibility Certificate from the University and also if they have PROVISIONAL STUDENT VISA endorsed on their passports.

After the admission particulars submitted by the college within stipulated date, Eligibility Certificate will not be issued.

II. LAST DATE FOR ADMISSION:

UNDERGRADUATE PROGRAMMES : 27.07.2018 (Friday)
POSTGRADUATE PROGRAMMES : 03.08.2018(Friday)

III. EXTENSION OF PROVISIONAL AFFILIATION:

The Colleges (including Government Colleges) /Approved Institutions should obtain prior permission from the University for the extension of provisional affiliation / approval for each course every year for the existing U.G. / P.G. / P.G. Dip. / Dip. / Certificate courses offered by them before the commencement of admission to each course.

For this, express purpose, a proposal for the extension of provisional affiliation / approval to the courses offered by the Colleges / Approved Institutions, along with a revised fee for each course (except for Permanent Affiliation, M.Phil. / Ph.D.), shall be sent to this University before the commencement of the academic year, as mentioned below.

Provisional Affiliation / Extension of Provisional Affiliation obtained from the academic year	Fee for each course
1 to 5 years	Rs.4,000/-
6 to 10 years	Rs.6,000/-
11to 15 years	Rs. 8,000/-

The details of M.Phil. & Ph.D. programmes offered should also be included in the proposal for the extension of provisional affiliation. **No course, without obtaining the extension of provisional affiliation / approval from the University, shall be started for the academic year 2018 – 2019.** If any college starts any course without obtaining extension of provisional affiliation / approval from the University, **the students admitted to such courses will not be permitted to take the University examinations.**

Last date for applying for Revision of Intake and}	U.G.	31.05.2018	
Additional Section for the year 2018 - 2019	}	P.G.	15.06.2018

(Applications received after the last date will strictly not be entertained since the University has decided to close the process on or before 29.06.2018)

IV. SANCTIONED STRENGTH:

Colleges are permitted to admit students to the courses offered **only up to the sanctioned strength fixed and communicated by the University as noted in the respective affiliation orders.** The additional seats sanctioned by the University for the previous year shall not be taken into account for the current year.

No admission should be made in excess of the original sanctioned strength without obtaining prior approval from the University. Excess admission made will be treated as unauthorized admission and it cannot be entertained and the College concerned will run the risk of being branded as an erring College.

V. ADMISSION PARTICULARS:

Complete information regarding the total number of students admitted to the first year of various UG / PG / P.G. Diploma / Diploma / Certificate courses **should be sent to the University (in triplicate) for approval within a month from the last date of admission in the format prescribed (A specimen format A is enclosed)**

The lists of students admitted to various courses should be sent to the Registrar for approval. The approved list will be forwarded to the Controller of Examinations for the preparation of nominal roll for the University Examinations.

No candidate will be permitted by the Controller of Examinations to take the University Examinations without the approval of the Registrar of the University. **A soft copy on a CD containing full particulars (in MS ACCESS) in the formats enclosed, should also be furnished to this office without fail.**

Note: Admission details regarding M.Phil. programme should be sent separately.

VI. VERIFICATION OF PLUS -TWO MARK SHEETS:

After admission to UG / Diploma courses is over, the original plus-two mark statements of all the students shall be sent through a special messenger to the Director of Government Examinations, Chennai – 600 006 for verification. A certificate to the effect that “the marks found in the individual mark statement of each and every student admitted in your college are found correct” shall be obtained from the Director of Government Examinations and **that it should be sent to the University within one month from the date of completion of admission.**

VII. ADMISSION TO POST GRADUATE PROGRAMMES

Colleges shall receive applications from the eligible candidates up to 15 days after the publication of results of the U.G. courses of this University. On any account colleges should not stop receiving applications before the said date.

VIII. TRANSFER OF ADMISSION:

Any transfer of admission of students from one college to another within the University area (including transfer from day section to evening section and vice-versa) and also from outside University area should have the prior approval of the Registrar of this University.

Combination of attendance cannot be granted (a) if there is a change either in the language under Part-I or in the Optional subjects under Part-III and (b) if the sanctioned strength exceeds by such admission.

IX. TEMPORARY SUSPENSION:

If the Management of a college desires to suspend a particular course or surrender a course temporarily, it must be intimated to the University and approval must be obtained for the same and the revival of the course shall be made only with the permission of the University before the commencement of the academic year.

X. RESERVATION POLICY:

The Government rules for reservation of seats must be scrupulously followed for each course.

XI. QUALIFICATIONS OF TEACHING STAFF:

The qualifications of the staff appointed to the teaching posts should be in conformity with the minimum qualifications and standard laid down by this University (based on the guidelines issued by the University Grants Commission / State Government) from time to time. The University adopts the norms for the approval of qualifications as prescribed by the U.G.C., vide its Notification No.F.1-1/2002 (PS) exemp. dated 12.06.2009 III Amendment (**Regulations 2009**) and vide this office letter No.21398/D6/2009 dated 14.09.2009, U.G.C. Regulations 2010, Syndicate Resolutions No.2016.32 dated 22.01.2016 and this office letter Nos.17112/D6/2014 dated.17.3.2016 and 15290/D6/2016, dated. 26.12.2016.

In all the departments of study, the number of staff should be appointed before the commencement of classes as specified by the University at the time of grant of affiliation or from time to time, taking into consideration the number of students admitted.

In case, where duly qualified staff for the teaching of any course of study, for which affiliation has been granted, are not available or not appointed before the commencement of the academic year, the particular course cannot be started by the college and no student can be admitted to the course.

XII. CONDONATION:

Students must have earned 75% of attendance in each course to become eligible for appearing for the examinations. Students who have earned 65% to 74% of attendance shall be required to apply for condonation in the prescribed form along with the prescribed fee of Rs.500/- (Rupees five hundred only). Students who have earned 64% to 50% of attendance shall be required to apply for condonation in the prescribed form along with the prescribed fee of Rs.500/- (Rupees five hundred only) plus **Medical Certificate**.

Students who have earned below 50% of attendance are not eligible to appear for the examinations and they shall re-do the semester(s) after the completion of the course, with the prior permission of the REGISTRAR of the University.

XIII. A. FEE PARTICULARS FOR I YEAR STUDENTS: (Only Online-Payment)

The particulars of fees such as Matriculation Fee, Registration Fee, Recognition Fee, Infra structural Facilities Fee, Cultural, Sports and Youth Development Fees that are due to this University are given in **ANNEXURE – II**.

The above fees collected from the students (including discontinued students) should be remitted to the University and these fees are not refundable in case of withdrawal / discontinuance of the Course. **The total amount of fees collected towards the aforesaid items should be sent along with the prescribed proforma (vide Format A,B,C & D) to the University with all the details of admission particulars within one month from the last date of admission.** The details of fees to be collected from the students are furnished in **ANNEXURE – II**. **If the fees are not remitted by the College / Institution on or before the time stipulated above, the students from whom the fees collected will not be permitted to write the I semester / I year University examinations.**

XIV. CAPITATION FEE:

All the Affiliated Colleges are hereby asked not to collect any donation / capitation fee from the students seeking admission to any course of study in the colleges. The colleges are required to submit an undertaking to the Registrar, Bharathidasan University, to this effect.

XV. UNIVERSITY STATUTES:

Kind attention is drawn to the laws of the University particularly the Statutes in Chapters XII, XIII and XIV in respect of “Affiliation, Recognition and Approval of Colleges / Institutions and Self-Financing Colleges” (already sent). The colleges are required to strictly abide by the laws of the University.

XVI. ACADEMIC CALENDAR:

All the Colleges are asked to prepare their Academic Calendar judiciously so as to ensure 90 working days in a Semester. The Academic Calendar for the year 2018–2019 is enclosed in **ANNEXURE – I**.

XVII. BRIDGE COURSE / REMEDIAL ENGLISH:

All the colleges are requested to conduct a bridge course for the first year UG STUDENTS IN ORDER TO STRENGTHEN THEIR ENGLISH COMMUNICATION SKILLS and to acquaint with the curricular details.

The receipt of this letter with its enclosures may kindly be acknowledged.

Looking forward to your kind co-operation and wishing you a fruitful academic year,

With regards,

Yours faithfully,

REGISTRAR

Encl.: as above

NOTE: Kindly furnish the details in the format enclosed, A, B, C & D and the same should be sent to the University without fail.

Copy to:

The Controller of Examinations, Bharathidasan University, Tiruchirappalli - for information with a request to permit the students of the first year UG / PG / P.G. Diploma / Diploma / Certificate courses to appear for the University examinations provided the admissions of the students have been approved by the Registrar.

ACADEMIC CALENDAR 2018 - 2019

18.06.2018	Monday	Reopening of affiliated colleges for the second and third year students
25.06.2018	Monday	Reopening of affiliated colleges for the first year students
27.07.2018	Friday	Last date for admission to U.G. Courses
03.08.2018	Friday	Last date for admission to P.G. Courses
17.08.2018	Friday	Last date for the receipt of filled-in application for UG / PG University Examinations WITHOUT FINE
24.08.2018	Friday	Last date for the receipt of filled in application for UG / PG University Examinations WITH FINE.
18.06.2018 to 07.11.2018	Monday Wednesday	Odd Semester working days (90 days, 5 hours / day)
08.11.2018 to 02.12.2018	Thursday Sunday	Odd Semester Examinations and Evaluation
03.12.2018	Monday	Commencement of Even Semester Classes
01.03.2019	Friday	Last date for the receipt of filled-in application for UG / PG University Examinations WITHOUT FINE
08.03.2019	Friday	Last date for the receipt of filled-in application for UG / PG University Examinations WITH FINE
03.12.2018 to 16.04.2019	Monday Tuesday	Even Semester working days (90 days, 5 hours / day)
17.04.2019	Wednesday	Commencement of Even Semester Examinations
17.04.2019 to 16.06.2019	Tuesday Sunday	Examination, Evaluation and Summer Vacation

The Last dates for applying for Re-admission, Transfer Admission and Re-do admission to the University are fixed as follows:

I,III,V Semester ----- November Session ---- 20.08.2018 (Monday)
II,IV,VI Semester ----- January Session ---- 05.02.2019 (Tuesday)

(Application after the last date will not be entertained)

FORMAT -A

BHARATHIDASAN UNIVERSITY, TIRUCHIRAPPALLI – 620 024
U.G. & P.G. COURSES (REGULAR & SELF-FINANCING COURSES)
ADMISSION PARTICULARS FOR THE YEAR 2018-2019 IN SEPARATE SHEET

NAME OF THE COLLEGE / INSTITUTION

Sl. No.	Name of the course	Sanctioned strength	Additional-section/seat sanctioned For 2018-2019	Total 3 + 4		No. of candidates admitted including Foreign students	Total no. of students admitted	No. of seats vacant if any	Boys admitted under the category					Girls admitted under the category						
				OC	BC / BCM				MBC	SC	SCA	ST	OC	BC / BCM	MBC	SC	SCA	ST		
																			Boys	Girls
01	02	03	04	05	06	07	08	09	10					11						
	1. 2. 3.																			
	TOTAL																			
No. of +2 qualified candidates through		No. of U.G. Degree qualified candidates through		No. of Foreign students admitted		Name of the Country		Remarks												
Tamil Nadu State Board	Other than Tamil Nadu State Board	Bharathidasan University	Other Universities in Tamil Nadu	Universities outside Tamil Nadu																
12	13	14	15	16		17		18		19										
	TOTAL																			

Note: 1) Kindly use separate sheet for each course offered in the College / Institution
 2) If there is no admission in any course kindly furnish 'NIL' report.

SIGNATURE OF THE PRINCIPAL

STUDENTS ADMISSION FEES
THE FOLLOWING FEES SHALL BE REMITTED TO THE UNIVERSITY FOR THE
ACADEMIC YEAR 2018-2019

SERIAL NUMBER	PARTICULARS	UNDER GRADUATE STUDENTS			POST GRADUATE / P.G. DIPLOMA STUDENTS												CERTIFICATE / DIPLOMA STUDENTS			
		STATE BOARD	OTHER BOARD (WITHIN INDIA) / SRI LANKA	OTHER BOARD OUTSIDE INDIA	FOR BDU			OTHER UNIVERSITIES WITHIN TAMIL NADU			OTHER UNIVERSITIES OUTSIDE TAMIL NADU BUT WITHIN INDIA / SRI LANKA			OTHER UNIVERSITIES OUTSIDE INDIA			STATE BOARD	OTHER BOARD (WITHIN INDIA) / SRI LANKA	OTHER BOARD OUTSIDE INDIA	
					ALL PG	P.G. DIPLOMA	M.C.A.	ALL PG	P.G. DIPLOMA	MCA	ALL PG	P.G. DIPLOMA	MCA	ALL PG	P.G. DIPLOMA	MCA				
1	REGISTRATION	100	100	100	200	200	200	200	200	200	200	200	200	200	200	200	200	100	100	100
2	RECOGNITION	250	750	5000	0	0	0	750	750	750	750	750	750	5000	5000	5000	5000	250	750	5000
3	MATRICULATION	100	100	100	0	0	0	100	100	100	100	100	100	100	100	100	100	100	100	100
4	CULTURAL	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50
5	INFRA-STRUCTURAL	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40
6	YOUTH DEVELOPMENT	90	90	90	100	50	150	100	50	150	100	50	150	100	50	150	20	20	20	
7	SPORTS	300	300	300	200	100	300	200	100	300	200	100	300	200	100	300	100	100	100	
TOTAL		930	1430	5680	590	440	740	1440	1290	1590	1440	1290	1590	5690	5540	5840	660	1160	5410	

1. முதலாமாண்டு மாணவர்கள் சேர்க்கையின் போது மட்டும் (இளநிலை, முதுநிலை மற்றும் பட்டயம்) மேற்கண்ட கட்டணங்களை வசூல் செய்ய கேட்டுக் கொள்ளப்படுகிறது. இரண்டாம் மற்றும் மூன்றாமாண்டு மாணவர்களிடம் **எவ்வித கட்டணங்களையும் வசூலிக்க வேண்டாம்** என கேட்டுக்கொள்ளப்படுகிறது.

2. மாணவர்கள் சேர்க்கை செய்த பின்னர் கல்லூரியிலிருந்து இடைநிறுத்தம் செய்து மாற்றுச் சான்றிதழ் (Transfer Certificate) பெற்றுச் செல்லும் மாணவர்களிடமிருந்து வசூலிக்கப்பட்ட கட்டணங்களை பல்கலைக்கழகத்திற்குச் செலுத்த வேண்டும்.

3. இளைஞர் மேம்பாட்டுக் கட்டணத்தொகையில் (Youth Development Fees) 50 சதவிகிதம் பல்கலைக்கழகத்திற்குச் செலுத்த வேண்டும். கல்லூரியில் நடத்தப்படும் நிகழ்ச்சிகளுக்கு மீதமுள்ள 50 சதவிகிதத்தினை பயன்படுத்திக்கொள்ள கேட்டுக்கொள்ளப்படுகிறது.

BHARATHIDASAN UNIVERSITY, TIRUCHIRAPPALLI – 620 024

NAME OF THE COLLEGE:

YEAR OF ADMISSION: **2018 - 2019**

NAME OF THE SUBJECT:

Sl. No.	Name of the Candidate	Date of Admission	Gender - M/F	Qualifying Examination passed with the Register Number	Name of the Board/ University through which qualified	Community	Registration Fee	Recognition Fee	Matriculation Fee	Fee for Infra-Structural facilities	Cultural Fee	Sports Fee	Youth Development Fee	Total
01	02	03	04	05	06	07	08	09	10	11	12	13	14	15

N.B. This may be prepared in duplicate; one copy may be retained by the College and the other may be sent to the University

Please use separate sheet for each SUBJECT.

SIGNATURE OF THE PRINCIPAL

BHARATHIDASAN UNIVERSITY, TIRUCHIRAPPALLI – 620 024.

Name of the College :

Foreign Students (COURSE-WISE)

Name of the Course	Number of Foreign Students Enrolled 2018 – 2019		
	Boys	Girls	Total
Total			

Foreign Students (COUNTRY-WISE)

Name of the Country	Number of Foreign Students Enrolled 2018 - 2019		
	Boys	Girls	Total
Total			

Signature of the Principal

