

INTERNAL QUALITY ASSURANCE CELL  
BHARATHIDASAN UNIVERSITY  
TIRUCHIRAPALLI 620 024

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**Minutes of the Meeting of the IQAC**

A meeting of the IQAC is conducted at 11.00 am on 10-08-2018 in the Syndicate Hall of Bharathidasan University, Tiruchirapalli 620 024.

**Signature**

**Chair Person :** Dr. P. Manisankar, Honourable Vice-Chancellor

*P. Manisankar*  
10/08/18

**Members:**

**A. Senior Administrative Officers**

1. Dr. Gopinath Ganapathy  
Registrar  
Bharathidasan University
2. Dr. J.A. Arul Chellakumar  
Director i/c  
Council for College and Curriculum Development  
Bharathidasan University
3. Dr. K. Duraiarasan  
Controller of Examinations  
Bharathidasan University
4. Dr. S. Parthasarathy  
Director i/c  
University Informatics Centre  
Bharathidasan University

*Gopinath*  
*J.A. Arul Chellakumar*  
10/8/18

*K. Duraiarasan*  
10/8/18

*S. Parthasarathy*  
10/8/18

**B. Teachers from Bharathidasan University**

5. Dr. N. Manimekalai  
Head, Department of Women's Studies  
Bharathidasan University,

*N. Manimekalai*

6. Dr. N. Thajuddin  
Head, Department of Microbiology  
Bharathidasan University,
7. Dr. M. Sundararaman  
~~Head~~, Department of Marine Biotechnology  
Bharathidasan University
8. Dr. A. Mahaboobjan  
Department of Physical Education  
Bharathidasan University
9. Dr. Narkunaraja Shanmugam  
Head, Department of Biomedical Science  
Bharathidasan University
10. Dr. M.B. Viswanathan  
Department of Botany  
Bharathidasan University
11. Dr. C. Issac Jebastine  
Head, Department of English  
Bharathidasan University

*[Signature]* 10.8.2018

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### **C. Management Representative**

12. Dr. A. Leema Rose  
Department of Chemistry  
Holy Cross College  
Tiruchirapalli 620 002

*[Signature]*

### **D. Representatives from Local Society, Alumni and Students**

13. Dr. S. Achiraman (Alumni)  
Department of Environmental Biotechnology  
Bharathidasan University
14. Mr. V. Raja  
Research Scholar  
Department of Mathematics  
Bharathidasan University

*[Signature]*

### **E. Representatives from Stakeholder and Local Community/Society**

15. Dr. G. Karunakaran  
Retired Airport Health Officer  
No.3 First Street, Cauvery Nagar  
Tiruchirapalli 620 013

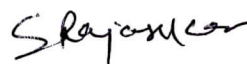


### **F. Representative from Employers/Industrialists**

16. Prof. E. Kirubakaran  
Head  
Department of Computer Science and Technology  
Karunya Institute of Technology and Sciences  
Karunya Nagar, Coimbatore 641 114

### **G. Director**

17. Dr. S. Rajasekar  
School of Physics  
Bharathidasan University



### **H. Special Invitees**

18. Prof. R. Babu Rajendran  
Head  
Department of Environmental Biotechnology  
Bharathidasan University



19. Dr. V. Vinodkumar  
Department of English  
Bharathidasan University

20. Dr. E. Ramganes  
Head  
Department of Education Technology  
Bharathidasan University

21. Prof. D. Prabakaran  
NFMC  
Bharathidasan University



22. Prof.K. Emmanuvel Rajan  
Head, Department of Animal Science  
Bharathidasan University



23. Prof.R. Thirumurugan  
Animal Science  
Bharathidasan University

24. Prof. M. Selvam  
Senior Advisor  
IQAC

25. Prof.S. Muthusamy  
Chemistry  
Bharathidasan University

Ms.   
S. Muthusamy   
10/8/18

The following were the prime agenda of the meeting held at 11.00 am on 10-08-2018 at the Syndicate Hall.

1. Presentation of the minutes of the IQAC meeting held on 30-04-2018.
2. Presentation of the Action Taken Report on the resolutions of the IQAC meeting held on 30-04-2018.
4. Report on the progress on the preparation for the 3<sup>rd</sup> cycle of NAAC accreditation.
5. Quality Initiative on – IPR
6. Discussion on the proposed Administrative Audit Format
5. Suggestions from the members for a better functioning of IQAC (or any other matter).

Professor S. Rajasekar, Director of IQAC, welcome the members of IQAC. The honourable Vice-Chancellor of the University pointed out the significance of role of IQAC. Next, the minutes of the previous meeting was presented and approved by the members. Then the Action Taken Report on the resolutions of the IQAC meeting held on 30-04-2018 was reported. The Director has in detail described the preparation of SSR for the 3<sup>rd</sup> cycle of accreditation by NAAC. The preparation made so far on the compilation of SSR was presented. A proposed format for administrative audit for selected administrative positions was discussed. Professor Sundararaman brief about the recent activities of IPR Cell. The members have suggested the following:

- 1) Students' feedback on teachers for the odd semesters of 2018-19 to be provided to be collected through online only.
- 2) For the benefit of the faculty and students at the Khajamalia campus, Training on IPR may be conducted at this campus and also at the main campus.
- 3) Professor M. Selvam (Senior Advisor of IQAC) is requested to prepare the final format of Administrative Audit.
- 4) Filled-in Administrative Audit form to be collected from the appropriate administrative officers.
- 5) Conduct an Academic Audit for the Departments and the faculty at the earliest with committees consisting of external experts.
- 6) Inform to HoDs to prepare and maintain the records including circulars/announcements sent, attendance of participants, dates of conduction and reports of all students related activities like classes for slow and fast learners, coaching classes for examinations for higher studies and jobs.

At the end of the meeting Professor Rajasekar presented a vote of thanks.