

Tender Documents for the Supply of

“Motorized stoelting stereotaxic apparatus setup”

To

**DEPARTMENT OF BIOCHEMISTRY**



**BHARATHIDASAN UNIVERSITY  
TIRUCHIRAPPALLI - 620 024,  
Tamil Nadu, INDIA**



**BHARATHIDASAN UNIVERSITY**  
TIRUCHIRAPPALLI - 620 024, INDIA

Ref.21975/P2/2018 Dt.27.01.2021

TENDER NOTIFICATION

Sealed tenders are invited for the Supply of "Motorized stoelting stereotaxic apparatus". Detailed tender with specifications, terms and conditions etc., can be downloaded from the websites [www.bdu.ac.in](http://www.bdu.ac.in) & <http://tenders.tn.gov.in>. The Last date for receipt of the tender in the office is 15 .02.2021,**3.00 PM**.

**REGISTRAR**

## Tender Summary

Tender Number	Ref.21975/P2/2018 Dt.27.01.2021
Amount of EMD (Rs.)	1 % of the quoted value
Tender Document Cost (Rs.) (Downloadable one)	Rs.5000/- (D.D.in favour of Bharathidasan University, Tiruchirappalli- 620 024, Tamil Nadu, India)
Bid Submission	<b>15.02.2021, 3.00 PM</b>
Bid Outer Cover opening	<b>15.02.2021, 4.00 PM</b>
Bid opening (Technical)	Will be decided on the day of opening.
Bid opening (Commercial)	Will be decided on the day of opening.

**REGISTRAR**

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## 1. Introduction

The University established in February 1982, is named after the great revolutionary Tamil Poet, Bharathidasan (1891-1968). The motto of the University “**We will create a brave new world**” has been framed from Bharathidasan’s poem “The University endeavours to be true to such a vision by creating in the region a brave new world of academic innovation for social change”.

The University is unique in its being “composite” in character. Besides the disciplines of liberal Arts and Basic Sciences, it has a School of Bio-Medical Sciences, Institute of Management, Department of Education Technology, among others. In all, it has 16 Schools and 47 Departments and Centres.

The affiliating jurisdiction is over 123 Arts & Science/Fine Arts/Education Colleges and 13 Approved Institutions. Seventeen of our affiliated colleges are autonomous. Among the affiliated colleges, A good number of them are nationally recognized for quality education. The programmes offered through affiliated colleges are so diversified that they number more than 150. The student strength in the affiliated colleges is over 1.70 lakh’s.

## 2. Invitation for Bids

1. This invitation to the tenderer is for the supply of “**Motorized stoelting stereotaxic apparatus setup**”, Department of Biochemistry, Bharathidasan University, Tiruchirappalli -620 024.
2. Tenderers are advised to study the tender document carefully. Submission of tender shall be deemed to have been carried out after careful study and examination of the tender document with full understanding of its implications.
3. Sealed offers prepared in accordance with the procedures enumerated in instruction to Tenderers (3) clause 1 should be submitted to the office of **The Registrar, Bharathidasan University, Tiruchirappalli** not later than the time laid down, at the address given in the schedule for invitation to tender under Clause 6.

4. **All bids must be accompanied by an Earnest Money Deposit (EMD) of 1% of the quoted value of all the instruments, and D.D. of Rs. 5000/- towards documents cost (Download one) in favour of Bharathidasan University, Tiruchirappalli-620 024, Tamil Nadu (Separate DD for Document Cost and EMD & separate Bid for Each Instruments).**
5. This tender document is not transferable.

1. Schedule for invitation to tender

<b>Last date for submission of Bid documents</b>	<b>15.02.2021 , 3.00 PM</b>
<b>Date till which the Bid is valid</b>	<b>180 days from the date of submission</b>
<b>Venue of Submission of Bid documents</b>	<b>Office of The Registrar, Bharathidasan University, Tiruchirappalli 620 024, Tamil Nadu.</b>

6. Tender through email / Fax will not be considered. **Tender form without the Commercial bid will not be considered.**

**Note:** The University shall not be responsible for any postal delay about non receipt/non delivery of documents.

**3. Instruction to Tenderers**

**A. Introduction**

**(i). Bid Submission Procedure**

Two cover System is to be followed for this tender;

a) Technical Bid in a separate Cover

b) Commercial Bid in a separate cover

1.1. Technical and Commercial Bid by the tenderers should be placed in two Separate envelopes super-scribed with separate bid titles as follows;

a) Technical Bid (2 copies) **with EMD amount and document cost.**

b) Commercial Bid (2 copies)

Tenders without the commercial bid will be rejected.

- 1.2. The tenderers have to qualify for the commercial bid.
- 1.3. Please note the price should be mentioned only in the Commercial Bid.
- 1.4. Item wise pricing should be given in the commercial bid as per the format specified.
- 1.5. All the documents, viz., Technical Bid and Commercial bid prepared as above are to be kept in two sealed covers super-scribed with Tender Number, Due Date, Name of Work, and **“Do not open before, 15.02.2021, 4 P.M “**should be specified.
- 1.6. The cover thus prepared should also indicate **clearly the name and address of the Tenderer.**

P.S.: In case, fine tuning of technical specification is required, the University Reserves the right to ask for revised commercial bid. In the absence of revised Commercial Bid, the original shall be held valid.

**(ii). Cost of Tender**

- 2.1 The Tenderer shall bear all costs associated with the preparation and Submission of Bid, including cost of presentation for the purposes of Clarification of the bid.
- 2.2 If so desired by the University and University will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Tendering Process.

**(iii).** The Tenderer is expected to examine all instructions, forms, terms, and specifications in the Tender Document. Failure to furnish all information required in the Tender Document or submission of a bid not substantially responsive to the Tender Document in every respect will be at the Tenderer’s risk and may result in the rejection of the bid.

**(iv). Clarification of Tender Document**

A prospective Tenderer requiring any clarification of the Tender Document May notify the University in writing at the University’s mailing address. The University will respond in writing to any request for clarification of The Tender Document, received. Written copies of the University response (Including an explanation of the query but without identifying the source of

inquiry) will be given to all prospective Tenderers who have received the Tender Documents.

**(v). Amendment of Tender Document.**

5.1. At any time, the University may for any reason, whether at its own Initiative or in response to a clarification requested by a prospective Tenderer, modify the Tender Document by an amendment.

5.2. The amendment will be notified in writing or by fax or email or cable to all prospective Tenderers who have received the Tender Documents and will be binding on them.

5.3. In order to afford prospective Tenderers reasonable time in which to take the amendment into account in preparing their bids, the University may, at its discretion, extend the last date for the receipt of Bids.

**B. Preparation of Bids**

**6. Language of Bids**

The Bids prepared by the Tenderer and all correspondence and documents relating to the bids exchanged by the Tenderer and the University, shall be written in English.

**7. Documents Comprising the Bids**

The Bids prepared by the Tenderers shall comprise of following components:

**(a) Annexure A:**

Sl. No	Eligibility Criteria	Requisite Document
1	The Tenderer must have reputed dealing with Electrical equipment for the last five years.	Qualifying data duly filled in as per relevant Proforma provided in the bid proposal that the Tenderer is eligible to bid and is qualified to perform the contract, if its bid is accepted (Proforma)
2	The Tenderer company must have a valid latest Income Tax Certificate.	Copy of Latest Valid Income Tax Clearance Certificate / PAN Certificate. <b>(Not Necessary for foreign companies)</b>



3	EMD – 1 % of the quoted value	DD in Favour of BHARATHIDASAN UNIVERSITY, Tiruchirapalli-24, India
4	Cost of the Tender document (For each instrument)	Rs. 5000/- (D.D.in favour of Bharathidasan University, Tiruchirappalli- 620 024, T.N)
5	The Tenderer must submit proposal sheet as per terms of the Tender document certifying that they accept all terms and conditions of the Tender Document	Bid Proposal sheet duly filled in, signed and complete in all aspects. (Proforma -I)
6	Is the Tenderer a Public / Private Limited Company having its Corporate/Head Office in Tamilnadu and a local direct office in Tiruchirapalli?	Address, Contact Person, Phone/Fax/Email of all Directors along with PAN / IEC / VAT /TAN/TIN/GST Service Tax Details. Registration No along with the Date of Registration is to be provided.
7	Are they authorized for the equipment quoted by the manufacturer?	Letter of authorization from the manufacturer

**(b) Technical Bid shall consist of following: -**

1	Technical Details
2	Name & Designation of the person responding to the tender
3	Name, designation of person for contact

**(c) Commercial Bid consisting of the following:**

1	Commercial Deviations
2	Commercial Bid

- i) Bid prices duly filled, signed and complete as per the Price Schedule on the prescribed Quotation Proforma (Proforma-IV). The Tenderer shall indicate the firm prices, the Terms of Reference of which are given in the Technical Specifications. Two Soft copies of deviations in the specified format given in Proforma-IV.
- ii) Commercial Deviations from the terms and conditions and specifications as specified in the Bidding Documents (Proforma-V). Two Soft copies of deviations in the specified format given in Proforma-V. The University reserves the right to carry out the capability assessment of the Tenderers and is not bound to place order on the lowest bidder. The University's decision shall be final in this regard.

## **4. Terms and Conditions of the Tender**

### **4.1. DELAY IN THE VENDOR'S PERFORMANCE & PENALTY:**

- 4.1a) Delivery of the Goods and performance of Services shall be made by The Vendor in accordance with the time schedule specified by the purchaser in this schedule of requirement.
- 4.1b) An unexcused delay by the vendor in the performance of its delivery obligations shall render him liable to any or all of the following penalties: Imposition of liquidated damage and termination of this order for default.

### **4.2. PROFESSIONAL PRACTICE**

The Tenderer shall adhere to professional engineering and consulting standards recognized by international professional bodies and shall observe sound management, technical and engineering practices. It shall employ appropriate advanced technology and safe and effective equipment, machinery, material and methods. The Tenderer shall always act in respect of any matter relating to this contract, as faithful advisors to the University and shall, at all times, support and safeguard the University's legitimate interests in any dealings with the third party.

### **4.3. USE OF CONTRACT DOCUMENTS AND INFORMATION**

**4.3a.** The Tenderer shall not, without the University's prior written consent, disclose the contract or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of University in connection there with to any person other than a person employed by the Tenderer in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.

**4.3b.** The Tenderer shall not without the purchaser's prior written consent, make use of any document or information.

**4.3c.** Any document other than the contract itself shall remain the property of the University and shall be returned (in all copies) to the University on completion of the tenderers performance under the contract if so required by the University.

#### **4.4. EARNEST MONEY & SECURITY DEPOSIT:**

Vendor shall deposit Earnest money along with tender document in the form of Bank Draft / Banker's Cheque in favour of the Registrar, Bharathidasan University, Tiruchirappalli. Tenders without earnest money will be rejected.

#### **4.5. SCHEDULE OF PAYMENT:**

**4.5.1.** Payment will be made only after the installation of the items and after the issue of certificate by the Committee.

**4.5.2.** Services Tax/ GST(CGST/SGST/IGST) and Octroi shall be paid on actuals, as applicable.

**4.5.3.** Tenderer should specify the TAN / PAN/TAN/TIN/GST.

**4.5.4.** All payments shall be released within 30 calendar days of the date of submission of bill to BHARATHIDASAN UNIVERSITY.

#### **4.6. WARRANTY PERIOD AND MAINTENANCE SERVICES:**

The Vendor will be responsible for the comprehensive maintenance (free of charge) during the warranty period of 36 months for Equipments (Active components) after the implementation at BHARATHIDASAN UNIVERSITY.

#### **4.7. PRICES**

The prices quoted for the Items/Services shall be firm throughout the period of contract & this contract will be valid up to the date of final payment to the supplier and shall not be subject to any upward modification whatsoever. The rates should be quoted for CIP at sites. The commercial bids must be on the prescribed format as given in this document.

#### **4.8. TAXES AND DUTIES**

The Tenderer shall be entirely responsible for all taxes, duties, license fees, octroi, etc. incurred until delivery of the ordered Goods to the purchaser. However, GST/ VAT / Sales Tax, Surcharge, Professional / Service Tax, Octroi in response to the transaction

between the purchaser and the Tenderer shall be payable extra by the purchaser if so stipulated in the notification award.

#### **4.9. INSURANCE**

The Tenderer shall be responsible for all the Goods supplied under the contract and these shall be fully insured against loss or damage incidental to manufacture or acquisition transportation, storage, delivery, and installation, commissioning and running.

#### **4.10. TENDERER'S PERSONNEL**

The Tenderer shall employ and provide such qualified and experienced personnel as required to perform the services under the contract.

#### **4.11. CONFIDENTIALITY**

The Tenderer and their personnel shall not, either during the term disclose any proprietary or confidential information relating to the services, contract or the University's business or operations without the prior written consent of the University.

#### **4.12. FORCE MAJEURE**

Notwithstanding the provisions of the tender, the Tenderer shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that its delay in performance or other failure to perform its obligations under the contract is the result of an event of Force Majeure.

**4.12a.** For purposes of this Clause, "Force Majeure" means an event beyond the control of the Tenderer and not involving the Tenderer and not involving the Tenderer's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the University, either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

**4.12b.** If a Force Majeure situation arises, the Tenderer shall promptly notify the University in writing of such conditions and the cause thereof. Unless otherwise directed by the University in writing, the Tenderer shall continue to perform its obligations under this order as far as reasonably practical, and shall seek all reasonable alternative

means for performance not prevented by the Force Majeure event, the University may terminate its order by giving a written notice of minimum 30 days to the Tenderer, if as a result of Force Majeure, the Tenderer being unable to perform a material portion of the services for a period of more than 60 days.

**4.13.** The University reserves the right to accept or reject any Tender in whole or in part without assigning any reason therefore.

**4.14.** The University is under no obligation to accept the lowest Tender.

**4.15. OTHER CONDITIONS**

**4.15a.** All disputes, differences, claims and demands arising under or pursuant to or touching the contract shall be referred to the sole arbitrator of the REGISTRAR, BHARATHIDASAN UNIVERSITY. The award of the sole arbitrator shall be final and binding on both the parties under the provisions of the arbitration Act, 1940 or by statutory modification re-enactment thereof for the time being in force. Such arbitration shall be held at Tiruchirappalli.

**4.15b.** In all matters and disputes arising there under, the appropriate Courts at Tiruchirappalli shall have jurisdiction to entertain and try them.

**4.15.c.** Reputed manufacturer/ Authorised dealers /Registered Contractor have EA/ESA Certificate with validity

**5. Detailed Technical Specifications**

**Please refer Annexure - I.**

## **6. Bid Proposal Proforma**

### **Proforma -I**

#### **BID PROPOSAL SHEET**

Tenderer's Proposal Reference No. & Date :  
Tenderer's Name & Address :  
Person to be contacted :  
Designation :

Telephone No.

Email Id. :

Fax No :

To:

The Registrar.,  
Bharathidasan University  
Tiruchirapalli

#### **Subject: Proposal for supply of systems**

Dear Sir,

**1.0** We, the undersigned Tenderers, having read and examined in detail the specifications and all bidding documents in respect of supply of systems do hereby purpose to provide Hardware & Technical Services as specified in the bidding document.

#### **2.0 PRICE AND VALIDITY**

- 2.1 All the prices mentioned in our proposal are in accordance with the terms as specified in bidding documents. All the prices and other terms and conditions of this proposal are valid for a period of 180 calendar days from the date of opening of the bids.
- 2.2 We do hereby confirm that our bid prices include all taxes including Income Tax & Professional Tax.
- 2.3 We have studied the Clauses relating to Indian Income Tax and hereby declare that if any Income Tax, Surcharge on Income Tax and any other Corporate Tax is altered under the law, we shall pay the same.

### **3.0 EARNEST MONEY**

We have enclosed the earnest money (1% of the quoted value) and cost of the tender document (Rs.5000/-) in the form of Bank Draft/Banker's Cheque of \_\_\_\_\_. It is liable to be forfeited in accordance with the provisions of the tender document.

### **3.1 DEVIATIONS**

We declare that all the services shall be performed strictly in accordance with the Technical specifications and other tender documents except the deviations as mentioned in the Technical deviation Proforma (Proforma -IV). Further we agree that additional conditions, if any, found in the proposal documents, other than those stated in deviations Proforma, shall not be given effect to.

### **3.2 BID PRICING**

We further declare that the prices stated in our proposal are in accordance with your terms & conditions in the bidding document

### **3.3 QUALIFYING DATA**

We confirm having submitted in qualifying data as required by you in your tender Document. In case you require any further information/documentary proof in this regard before evaluation of our bid, we agree to furnish the same in time to your satisfaction.

**4.0** We hereby declare that our proposal is made in good faith, without collusion or fraud and the information contained in the proposal is true and correct to the best of our knowledge & belief.

Thanking you,

Yours faithfully,

(Signature)

Date:  
Place:  
Business Address:

Name:  
Designation:  
Seal

## Proforma -II

### PARTICULARS OF TENDERERS

TENDERER'S PARTICULARS FOR TENDER NO. \_\_\_\_\_

1. Name of the Tenderer : \_\_\_\_\_

2. Address of the Tenderer : \_\_\_\_\_

3. Year of Establishment : \_\_\_\_\_

4. Name of the affiliated firms (if any) : \_\_\_\_\_

5. Tenderer's proposal number & date : \_\_\_\_\_

6. Name & address of the officer : \_\_\_\_\_  
to whom all references shall be \_\_\_\_\_  
made regarding this tender. \_\_\_\_\_

7. Annual turnover of the firm for the : \_\_\_\_\_  
last year and name of the \_\_\_\_\_  
Institutions / Universities where the network  
has been established. (separate List of  
Institutions Universities may be furnished)

8. Contact Person/ Address/Telephone Nos. \_\_\_\_\_  
of the office who will be responsible for \_\_\_\_\_  
executing this project. \_\_\_\_\_

9. Earnest Money Deposited: \_\_\_\_\_  
DD NO/ Bank Details

Telex :

Telephone :

Fax No:

As of this date the information furnished in all parts of this form is accurate and true to the best of my knowledge.



**Witness:**

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_  
Address \_\_\_\_\_

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_  
Address \_\_\_\_\_

Company \_\_\_\_\_  
Date \_\_\_\_\_

Company \_\_\_\_\_  
Date \_\_\_\_\_

Company Seal  
(With name & designation  
Of the person signing the tender)

## Proforma - III

### TECHNICAL DEVIATIONS

#### Subject: Technical Deviations.

Dear Sir,

Following are the Technical deviations & variations from the expectations to the specifications. These deviations and variations are exhaustive. Except these deviations and variations, the entire equipment shall be provided as per your specifications and documents. A soft copy of the format should be submitted duly filled in, on the CD. In case of any variation between the soft and hard copy versions, the BHARATHIDASAN UNIVERSITY will consider the hard copy version.

S.NO	Clause. No	Page No	Statement of Deviations and Variations

Date

Signature

Place

Name

Seal



## Performa - V

### COMMERCIAL DEVIATIONS

#### **Subject: Commercial Deviations**

Dear Sir,

Following are the Commercial deviations & variations from the exceptions to the specifications of hardware. These deviations and variations are exhaustive. Except these deviations and variations shall be provided as per your specifications and documents.

S.No	Clause No	Page No	Statement of deviations and variations

Date

Signature

Place

Name

Seal

## 7. Abbreviations and Acronyms

Acronym & Abbreviation	Description
EMD	Earnest Money Deposit
DD	Demand Draft
CD	Compact Disc
IEC	Importer – Exporter Code
LAN	Local Area Network
WAN	Wide Area Network
VAT	Value Added Tax
CEO	Chief Executive Officer
UGC	University Grants Commission
AMC	Annual maintenance Cost
PAN	Permanent Account No.
TAN	Tax deduction and Collection Account No.
TIN	Tax Information Network
CIP	Carriage Insurance paid to

**Annexure A:**

**Commercial Compliance Statement: Fill up legibly.**

<b>Sr No</b>	<b>Eligibility Criteria</b>	<b>Yes/No</b>	<b>Documents Attached</b>
1	Is the Tenderer have reputed dealing with Electrical Systems for the last five years?		
2	Does the tenderer have ISO 9001 certification for its services practice?		
3	Does the Tenderer have a valid latest Income Tax Certificate?		
4	Has the tendering company posted profit, having a turnover of at least 5 times of the quoted value for the last three financial years?		
5	EMD – 1% of the quoted value		
6	Cost of tender document ( Rs. 5000/-) for each instrument		
7	Has the Tenderer submitted a proposal sheet as per terms of the Tender document certifying that they accept all terms and conditions of the Tender Document?		
8	Is the Tenderer a Private / Public Limited Company having its resident engineer Corporate/Head Office in Tamilnadu and a local direct office in Tiruchirappalli?		
9	Are they authorized for the equipments quoted by the manufacturer?		

## Annexure - I

### 1. **Technical Specification for Motorized Stoelting stereotaxic apparatus**

Robotic lab standard stereotaxic apparatus with classic stereotaxic design with customized motors and state of the art software. must have integration with popular stereotaxic paxinos and watson's rat brain in stereotaxic coordinates for rat. The stereodrive software should allow motorized operations and computer controlled stereotaxic positioning in all 3 orthogonal axis, with high accuracy and higher throughput in all stereotaxic applications.

#### Technical Specifications

<b>Items</b>	<b>Description</b>
<b>Robotic stereotaxic apparatus with earbars</b>	<ul style="list-style-type: none"><li>● Digital Atlas integration</li><li>● Frame representation</li><li>● Calibration of frame coordinates</li><li>● Bregma finder logical coordinate system</li><li>● Coordinates and Atlas visualization of the probe</li><li>● Advanced 3D visualization options</li><li>● Spatial Atlas representation</li><li>● Intuitive probe control</li><li>● Intuitive navigation</li></ul>
<b>Micromotor high-speed drill with drill bits</b>	<ul style="list-style-type: none"><li>● High speed drilling</li><li>● Easy positioning</li><li>● Forward and reverse rotation manual or automated</li><li>● Alarm system</li><li>● Control system with voltage selector switch</li><li>● Drill bits of different millimeter size</li></ul>
<b>Drill holder</b>	<ul style="list-style-type: none"><li>● Drill holder specific for above mentioned driller</li></ul>
<b>Quintessential Stereotaxic Injector( QSI )</b>	<ul style="list-style-type: none"><li>● Automatic infusion with withdrawal of nL-<math>\mu</math>L volumes</li><li>● Separate syringes</li><li>● Must Accommodate Hamilton syringes sized 0.5uL-250uL.</li><li>● Preprogrammed syringe specifications</li><li>● User friendly control box</li><li>● Must have Notification for out of range injections.</li></ul>

<b>Rectal thermal probe</b>	<ul style="list-style-type: none"> <li>● High sensitivity sensor for monitoring body temperature.</li> <li>● Portable from the warmer pad</li> </ul>
<b>Warmer control box</b>	<ul style="list-style-type: none"> <li>● Preprogrammed animal temperatures.</li> <li>● Timer with countdown</li> <li>● Easy to regulate the operations</li> </ul>
<b>Portable digital camera</b>	<ul style="list-style-type: none"> <li>● Must record and share observations to PC</li> <li>● Must provide image quality of high magnification</li> <li>● Should annotate, measure, and distribute recorded data right away with easy to operate complimentary software compatible for a PC or MAC.</li> <li>● Ability to record video</li> <li>● Easy to mobile</li> </ul>
<b>10µl Neuros syringe</b>	<ul style="list-style-type: none"> <li>● Must have fine graduation</li> <li>● With ultrafine needle for delivery with cover</li> <li>● Blunt ended needle</li> <li>● Must have minimum damage to the injection site</li> </ul>
<b>Rat Dual-sided Ear Bars, 45 and 18 degree (additional)</b>	<ul style="list-style-type: none"> <li>● Dual tipped</li> <li>● Finely graduated</li> <li>● Do Not puncture the tympanic membrane</li> </ul>

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