



பாரதிதாசன் பல்கலைக்கழகம்
திருச்சிராப்பள்ளி - 620 024

ஒப்பந்தப்புள்ளி அறிவிப்பு

ஒப்பந்தப்புள்ளி அறிவிப்பு எண்: B5/28900/2018

பாரதிதாசன் பல்கலைக்கழகம், பல்கலைப்பேரூர் மற்றும் காஜாமலை வளாகங்களில் பாதுகாப்புப் பணியை மேற்கொள்ள ஒப்பந்த அடிப்படையில் பாதுகாவலர் பணிக்காக பதிவு பெற்ற ஒப்பந்ததாரர்களிடமிருந்து மூடி முத்திரையிடப்பட்ட விலைப்புள்ளிகள் வரவேற்கப்படுகின்றது.

ஒப்பந்தப்புள்ளி ஆவணம், விவரக்குறிப்பீடு மற்றும் விதிமுறைகளும் வரையறைகளும் பாரதிதாசன் பல்கலைக்கழக இணைய தளத்தில் பதிவிறக்கம் செய்து கோரிக்கை கடிதத்துடன் இணைத்து பதிவாளர், பாரதிதாசன் பல்கலைக்கழகம், திருச்சிராப்பள்ளி - 620 024 என்ற முகவரிக்கு அனுப்புமாறு கேட்டுக்கொள்ளப்படுகின்றது. பூர்த்தி செய்த விண்ணப்பங்கள் சமர்ப்பிக்கப்பட வேண்டிய கடைசி நாள் 02-02-2026 நேரம் பிற்பகல் 3.00 மணி.

இணையதள முகவரி : www.bdu.ac.in

திருச்சிராப்பள்ளி
நாள்: 18-01-2026

பதிவாளர் (FAC)



**BHARATHIDASAN UNIVERSITY
TIRUCHIRAPPALLI – 620 024**

APPLICATION FOR SECURITY FORCE

1. NAME OF THE SECURITY FORCE
WITH ADDRESS :

2. YEAR OF ESTABLISHMENT :

3. ADDRESS FOR COMMUNICATION :

4. CONTACT NUMBERS
(a) LAND LINE NUMBER :
(b) MOBILE NUMBER :
(c) FAX NUMBER :

5. NAME OF THE PROPRIETOR
WITH CONTACT NUMBER :

6. REGISTRATION NUMBER :

7. ISO NUMBER :

8. ESI REGISTRATION NUMBER :

9. EPF REGISTRATION NUMBER :

10. PAN NUMBER :

11. SERVICE NUMBER :

12. GST REGISTRATION NUMBER :

13. LIST OF CLIENTS /CUSTOMERS :

14. DETAILS OF MAN POWER :

15. SPECIALIZATION :
(Uniform Details)

16. REQUIREMENT (CATEGORY WISE) :

SL NO	PARTICULARS	NUMBER OF SECURITY PERSONS (minimum)	WAGES (8 hours) PER MONTH	WAGES (12 hours) PER MONTH
1.	SECURITY GUARD	63		
2.	ASSISTANT SECURITY OFFICER	03		
3.	SERVICE TAX			
4.	GRAND TOTAL			

17. ANY OTHER DETAILS :

I hereby declare that all the statements made above and information given in this application is true to the best of my knowledge and belief. I assure that I will abide by the Rules of Bharathidasan University from time to time.

DATE:

PLACE:

SIGNATURE

TERMS AND CONDITIONS

1. The contract is initially for a period of one year and renewable depending on the performance.
2. The University reserves the right to extend the contract for a further period of one more term on negotiated rate, the terms and conditions generally remaining the same.
3. The contract shall not confer any right to claim or preference for subsequent selection at a future date.
4. (a) This contract will be terminated giving one month notice in writing on either side.
(b) The contract Security Agency shall be responsible for all statutory regulation, as per law applicable and the Registrar BDU, Palkalaiperur, Tiruchirappalli, will be the PRINCIPAL EMPLOYER as per existing rules, regulations Acts & Laws and will have on us to that extent.
5. Arranging for their stay, food, transportation etc on their own.
6. Providing additional security person in short notice depending on the requirement.
7. The above agency will work under the control of the University.
8. You will engage who will work in shifts of 8 hours duration each with the actual strength as decided by the institute and for seven days in week. Any change made in duty schedule will also be intimated to you by the University.
9. The bio-data with passport size photographs of each of the security guards who are on your rolls and who are designated to be deployed at the Bharathidasan University Campus has to be submitted to the University before appointing and get the acceptance from the University.
10. While during the duty time security personnel should strictly avoid smoking consumption of alcohol and the like.
11. (a) Security agency will be fully responsible for any loss of property/theft on account of negligence of their duty in the campus and the cost of such loss should be borne by the agency/recovered from the monthly salary bills.
(b) In the event of any loss/damage to our property due to negligence/deliction of duty by your Security Guards the cost of which will be recovered from the payment due to you.

~02~

12. You have to pay minimum wages as per the Minimum Wages Act of the State/Central Government to your security guards in the presence of the client i.e. GRI representative.
13. You will have to adhere strictly to the prevailing rules for EPF, ESI and other privileges applicable to the guards and any other labour laws.
14. The bicycles to the guards for their rounds in the campus while on duty should also be provided by the Security agency after assessing the area of duty.
15. Female Security Guards to be provided if necessary.
16. The rate mentioned in the above Service order are inclusive of all charges like Guard Salary, allowances, PF Contribution, ESI Contribution, Leave Salary, Bonus, Gratuity, other statutory payments, reliever charges etc.,
17. The Security Guards should be provided with uniforms and identify cards by you.
18. All the Security Guards posted on duty should be well trained. They should conduct themselves with politeness and dignity. They should be always alert, attentive and courteous.
19. The Security Guards should discreetly screen the visitors/vendors coming to the Office/Quarters.
20. The Security Guards posted Shall be well competent with good physique and in the age group of 25 to 45 years and will perform their functions with at most care, skill and abilities should be physically fit for discharging their duties.
21. There should be regular change of Guards after every shift.
22. You should ensure that Security Guards are not doing double shift duties on continuous basis.
23. Frequent changes in the posting of Security Guards should be avoided. If required, it should be done only with prior intimation to us.
24. Regular and periodical surprise checks should be carried out by your supervisor and register should be maintained in this regard. This should be submitted for verification when the monthly bill is submitted to the University.
25. Security Guards should ensure that no property of University is taken out of the premises without proper authority. If any goods are taken away from the University property for repair/maintenance work, a register for Entry/re-entry of goods should be entered in the register.

26. In case of theft or pilferage of any property you should conduct preliminary enquiry and send report to us. If it is felt necessary, you should lodge a police complaint, at our request and try to trace the accused and recover the property.
27. The Security contract shall be reviewed after one year. The Security arrangement shall be however terminated by us before the expiry of the said period by giving a month notice without assigning any reason, whatsoever, if the services are not found satisfactory.
28. You will have to enter an agreement to be executed in a stamp paper (for a value of Rs.100/-)
29. In and Out registers for men & materials movement has to be maintained by Security Agency and permission writing for carrying out the materials for Repair/maintenance work has to be obtained from the Registrar of University, Tiruchirappalli.

**THE LAST DATE FOR RECEIPT OF THIS FILLED IN FORM IS
02-02-2026 AT 3.00 P.M**