



# BHARATHIDASAN UNIVERSITY

(Accredited with "A +" Grade by NAAC in the third cycle)

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**Dr.S.Srinivasa Ragavan M.A., M.L.I.Sc., Ph.D.**  
CONTROLLER OF EXAMINATIONS i/c

**Ref.No. 103/COE/M.Phil./2018-19 PT/ Viva-Voce Exam. /2020**

**Date: 20.05.2020**

To  
The Principal  
All Affiliated Colleges (Non-Autonomous)  
Bharathidasan University.

Sir / Madam,

Sub : M.Phil.- Part-Time – 2018-2020 Batch – Date of Submission of  
Dissertation – Intimation – Sent - Regarding.

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I am pleased to inform that you are requested to send M.Phil. Part-Time dissertation for 2018-2020 Batch candidates as per the schedule given below.

**Submission of Dissertation Starts on : After the reopening of the college in the year of 2020.**

**Last Date for Submission of Dissertation : 31-10-2020 (Saturday)**

**First Extension for Submission of Dissertation : 30-01-2021 (Saturday)**  
(with extension Fee of Rs. 1500/-)

**Second Extension for Submission of Dissertation : 30-04-2021 ( Friday)**  
(with extension Fee of Rs. 3000/-)

Fees Structure noted below may be kindly brought to the notice of the Research Supervisor and Candidates concerned.

**Fees Structure:**

Dissertation Fee	: 3,000/-	Fee for First Extension	Rs. 1,500/-
		Fee for Second Extension	Rs. 3,000/-
Application Processing Fee	: 50/-		
Cumulative Mark statement Fee	: 200/-		
Provisional Certificate Fee	: 200/-		
Degree Certificate	: 800/-		

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4,250/-  
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It is also inform to you that the total fee shall be paid only by **online**.

Dissertation should contain the Declaration/Certificate of the following and forwarded by the Principal of the College.

1. Student
2. Guide
3. Head of the Department

Instructions regarding sending the panel of three experts as qualified External Examiners and other instructions are enclosed. This may be kindly brought to the notice of the Research Supervisors and HOD concerned.

Yours faithfully,

CONTROLLER OF EXAMINATIONS i/c

Encl: as above.

## **Instruction :**

- **The Guide should include his/her email I.D in the panel. The name of the qualified external examiners should be uploaded in Portal along with the name, designation, department and with mobile number and email I.D. A downloaded Hard Copy of the same should be sent duly signed by the Head of the Department and Principal of the College.**
- **The dissertation will be sent for evaluation only on receipt of both Hard and Soft copy.**
- **Name of the external examiners should not be uploaded in portal for the candidates who have not passed the theory examinations and who have not submitted their dissertation.**
- **Repetition of the name of the external examiners for the candidates under each supervisor and same college of external examiners for a candidate should be avoided while submitting name of examiners panel in portal.**
- **Those who guide their student in Tamil subject are requested to furnish the title of Course IV Paper (Guide Paper) both in Tamil and English.**
- **If a candidate does not submit his/her dissertation even after the two extensions his/her Registration shall be treated as cancelled and he/she has the registration for the programme.**
- **After the successful completion of the all course works, candidates shall submit three copies of dissertation (two copies to University and one copy to the Guide) to the University through the Supervisor.**
- **The minimum and maximum page limited from 75 to 150 respectively and the dissertation be printed on both sides of a paper.**
- **Hard bound of the same need not be necessary.**