

# Application for Obtaining of Eligibility Certificate

From

Fee. / Demand Draft particulars

Name of the Bank

Branch

Amount Rs.

DD No.

Date

To

The Register,  
Bharathidasan University,  
Tiruchirappalli - 620 024.

Sir,

Sub : Issue of Eligibility Certificate - regarding.

I request you to kindly issue me an Eligibility Certificate for the purpose of admission to the course of study

affiliated with

the Bharathidasan University during the academic year 200 . In this connection, I am furnishing hereunder the particulars of the qualifying examinations passed by me.

1. Name of the candidate as per the Certificate (in Block letters) :
2. Address of which the Eligibility Certificate to be sent :
3. Name of the college in which the candidate seeks admission :
4. Course of study to which the candidate seeks admission :
5. Name of the Examination passed :
6. Name of the University / Board :
7. Register No. Month and year of passing :
8. Whether passed through College / School study / Open University system / Correspondence course :
9. Period of study of the qualifying examination now passed :
10. Total duration of the course studied by the candidate so far :
11. Name of the school / college where studied :
12. Pattern of Education 10+2+3; 11+1+3; 11+2+2; under which the examination passed as the case may be :
13. Date of birth (as per Transfer Certificate) :
14. Name and number of Original Certificates enclosed with his / her application :

- 1.
- 2.
- 3.
- 4.
- 5.

15. Whether a self - addressed stamped Registered postage cover is enclosed. :

The particulars furnished in the application are true and correct. In case any particulars furnished in the applications are found incorrect at a latter stage, I agree to forfeit my admission no matter at, what stage of the course, I will be in at that time.

Yours faithfully,

Place :

Date :

Signature of the Candidate.

## **INSTRUCTIONS TO THE CANDIDATES**

- 1) Candidates should read the instructions very carefully before filling in the columns Any column left blank will cause delay in issuing of Eligibility Certificate.
- 2) Candidates who have passed under 10+1 are NOT ELIGIBLE for admission to Three year degree course. Candidates who have passed three year degree course under 10+1+3 or 10+2+2 or 11+1+2 are NOT ELIGIBLE for admission to post graduate course degree.
- 3) The particulars required in the application must be furnished neatly and legibly by the candidates.
- 4) The following are the fees prescribed for issuing the Eligibility Certificate. The amount should be remitted to the University by means of "ACCOUNT PAYEE DEMAND DRAFT" drawn in favour of "THE REGISTRAR, BHARATHIDASAN UNIVERSITY, TIRUCHIRAPPALLI - 620 024."
  - a) Recognition of examination conducted by the University / Boards within Tamilnadu. Rs. 190
  - b) Recognition of examination conducted by the University / Boards within India / Sri Lanka Rs. 375
  - c) Recognition of examination conducted by the University / Boards outside India. Rs. 815
- 5) A self - addressed envelope with a stamp for the value of Rs. 27.00 affixed thereon, should be enclosed for sending the certificate by Registered post.
- 6) If the original certificates are in a language other than English, such certificates should be submitted along with an authentic translation in English language duly attested by a responsible person.
- 7) Eligibility certificate, if the application is in order, will be sent only by post at about a week's time from the date of receipt of application.
- 8) The following should be submitted along with the application. With an extra xerox copy of each item
  - a) Pass or Provisional certificate (in original) issued by the authority who have conducted the examinations.
  - b) Statement of marks (in original) issued by the authority who have conducted this examination.
  - c) Transfer certificate or course certificate (in original) issued by the head of the Institution where the candidate has studied the course.
  - d) Demand draft for Rs. 190 or Rs. 375 or Rs. 815 as the case may be.
- 9) Eligibility certificate will be issued by Registered Post.