

**B.Sc. HOSPITAL ADMINISTRATION****CHOICE BASED CREDIT SYSTEM –****LEARNING OUTCOMES BASED CURRICULUM FRAMEWORK (CBCS - LOCF)**

(Applicable to the candidates admitted from the academic year 2022-2023 onwards)

**(NaanMudhalvan scheme has been implemented from 2nd to 5th semester for the 2023-2024 Batch)**

Sem.	Part	Course	Title	Ins. Hrs	Credit	Exam Hours	Marks		Total	
							Int.	Ext.		
I	I	Language Course – I Tamil \$ / Other Languages + #		6	3	3	25	75	100	
	II	English Course - I		6	3	3	25	75	100	
	III		Core Course – I (CC)	Introduction to Hospital Services	5	5	3	25	75	100
			Core Practical – I (CP)	Hospital visit	4	4	-	40	60	100
			First Allied Course – I (AC)	Basic Biological Science I	4	4	3	25	75	100
		First Allied Practical (AP)	Radiology Department. (Lab, Scan, X- ray, CT, MRI)	3	-	-	-	-	-	
	IV	Value Education	Value Education	2	2	3	25	75	100	
<b>TOTAL</b>				<b>30</b>	<b>21</b>	-	-	-	<b>600</b>	
II	I	Language Course - II Tamil \$ / Other Languages + #		6	3	3	25	75	100	
	II	English Course - II		4	3	3	25	75	100	
	III		Core Course – II (CC)	Principles of Hospital Administration I	5	5	3	25	75	100
			Core Practical - II(CP)	Patient Satisfaction (Inpatient, Outpatient, OT, Overall)	4	4	-	40	60	100
			First Allied Practical (AP)	Radiology Department (Lab, Scan, X- ray, CT, MRI)	3	2	-	40	60	100
		First Allied Course – II (AC)	Basic Biological Science II	4	4	3	25	75	100	
		Add on Course – I ##	Professional English – I	6*	4	3	25	75	100	
IV	Environmental Studies	Environmental Studies	2	2	3	25	75	100		
VI	NaanMudhalvan Scheme (NMS) @@	Language Proficiency for Employability - Overview of English Language Communication	2	2	3	25	75	100		
<b>TOTAL</b>				<b>30</b>	<b>29</b>	-	-	-	<b>900</b>	

III	I	Language Course – III Tamil \$ / Other Languages + #		6	3	3	25	75	100	
	II	English Course – III		6	3	3	25	75	100	
	III	Core Course – III (CC)	Principles of Hospital Administration II		5	5	3	25	75	100
		Core Practical - III (CP)	Statistics(Disease, Mortality, Morbidity)		4	4	-	40	60	100
		Second Allied Course – I (AC)	Epidemiology and Community Health		4	4	3	25	75	100
		Second Allied Practical (AP)	Waste Disposal Management		3	-	-	-	-	-
		Add on Course – II ##	Professional English - II		6*	4	3	25	75	100
	IV	Non-Major Elective I @ - Those who choose Tamil in Part I can choose a non-major elective course offered by other departments. Those who do not choose Tamil in Part I must choose either a)Basic Tamil if Tamil language was not studied in school level <b>or</b> b)Special Tamil if Tamil language was studied upto 10 <sup>th</sup> & 12 <sup>th</sup> std.	Personnel Hygiene		2	2	3	25	75	100
	VI	NaanMudhalvan Scheme (NMS) @@	Digital Skills for Employability – Microsoft Digital Skills		-	2	3	25	75	100
	<b>TOTAL</b>				<b>30</b>	<b>27</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>800</b>
IV	I	Language Course –IV Tamil \$ / Other Languages + #		6	3	3	25	75	100	
	II	English Course – IV		6	3	3	25	75	100	
	III	Core Course - IV (CC)	Principles of Economics and its Application to Hospital services		5	5	3	25	75	100
		Core Practical - IV (CP)	Medical Records Department		4	4	-	40	60	100
		Second Allied Practical (AP)	Waste Disposal Management		3	2	-	40	60	100
		Second Allied Course – III (AC)	Financial Management		4	4	3	25	75	100
	IV	Non-Major Elective II @ - Those who choose Tamil in Part I can choose a non-major elective course offered by other departments. Those who do not choose Tamil in Part I must choose either Basic Tamil if Tamil language was not studied in school level <b>or</b> Special Tamil if Tamil language was studied upto 10 <sup>th</sup> & 12 <sup>th</sup> std.	Role of Hospital Services		2	2	3	25	75	100
	VI	NaanMudhalvan Scheme (NMS) @@	Digital Marketing		-	2	3	25	75	100
	<b>TOTAL</b>				<b>30</b>	<b>25</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>800</b>

V	III	Core Course - V (CC)	Human Resource Management	5	5	3	25	75	100
		Core Course – VI (CC)	Legal Aspects in Hospital Management	5	5	3	25	75	100
		Core Course – VII (CC)	Hospital Organisation and Research Methodology	5	5	3	25	75	100
		Core Practical -V (CP)	Legal Aspects in Hospital	4	4	-	40	60	100
		Major Based Elective – I (Any one)	1. Quality Assurance 2. Biostatistics	5	4	3	25	75	100
	IV	Skill Based Elective I	Infection Control	4	2	3	25	75	100
		Soft Skills Development	Soft Skills Development	2	2	3	25	75	100
	VI	NaanMudhalvan Scheme (NMS) @@	Employability Skills	-	2	3	25	75	100
<b>TOTAL</b>				<b>30</b>	<b>29</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>800</b>
VI	III	Core Course - VIII (CC)	Material Management	6	5	3	25	75	100
		Core Course - IX (CC)	Communication in Public Relations	6	5	3	25	75	100
		Core Practical – VI (CP)	Medical Equipment's	4	4	-	40	60	100
		Major Based Elective – II (Any one)	1. Ward Administration 2. Operation Research for Hospital Administration	5	4	3	25	75	100
		Project	Project	4	3	-	20	80	100
	IV	Skill Based Elective – II	Hospital Dietary Services Management	4	2	3	25	75	100
	V	Gender Studies		1	1	3	25	75	100
		Extension Activities		-	1	-	-	-	-
<b>TOTAL</b>				<b>30</b>	<b>25</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>700</b>
<b>GRAND TOTAL</b>				<b>180</b>	<b>156</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4600</b>

\$For those who studied Tamil upto 10<sup>th</sup>+2 (Regular Stream).

+Syllabus for other Languages should be on par with Tamil at degree level.

#Those who studied Tamil upto 10<sup>th</sup>+2 but opt for other languages in degree level under Part-I should study special Tamil in Part – IV.

## The Professional English – Four Streams Course is offered in the 2<sup>nd</sup> and 3<sup>rd</sup> Semester (only for 2022-2023 Batch) in all UG Courses. It will be taught apart from the Existing hours of teaching / additional hours of teaching (1 hour /day) as a 4 credit paper as an add on course on par with Major Paper and completion of the paper is must to continue his / her studies further. (As per G.O. No. 76, Higher Education (K2) Department dated: 18.07.2020).

\* The Extra 6 hrs / cycle as per the G.O. 76/2020 will be utilized for the Add on Professional English Course.

@ NCC Course is one of the Choices in Non-Major Elective Course. Only the NCC cadets are eligible to choose this course. However, NCC Course is not a Compulsory Course for the NCC Cadets.

\*\*Extension Activities shall be outside instruction hours.

@@ NaanMudhalvan Scheme.

## SUMMARY OF CURRICULUM STRUCTURE OF UG PROGRAMMES

Sl. No.	Part	Types of the Courses	No. of Courses	No. of Credits	Marks
1.	I	Language Courses	4	12	400
2.	II	English Courses	4	12	400
3.	III	Core Courses	9	45	900
4.		Core Practical	6	24	600
5.		Allied Courses I & II	4	16	400
6.		Allied Practical	2	4	200
7.		Major Based Elective Courses	2	8	200
8.		Add on Courses	2	8	200
9.		Project	1	3	100
10.	IV	Non-Major Elective Courses (Practical)	2	4	200
11.		Skill Based Elective Courses	2	4	200
12.		Soft Skills Development	1	2	100
13.		Value Education	1	2	100
14.		Environmental Studies	1	2	100
15.	V	Gender Studies	1	1	100
16.		Extension Activities	1	1	--
17.	VI	NaanMudhalvan Scheme	4	8	400
<b>Total</b>			<b>47</b>	<b>156</b>	<b>4600</b>

### PROGRAMME OBJECTIVES:

- Hospital Personnel's like HR Manager, Asst. Administrative Officer, PRO, PSO,
- Front Office Executives, Billing Executives, Marketing Manager, Stores and Purchase
- Coordinator, MRD Coordinator, Claim Department Coordinator, Ward Secretary, Floor
- Manager, House Keeping Manager, etc.

### PROGRAMME OUTCOMES:

- Students will possess the knowledge and ability to apply current business and financial principles, including theory and techniques, to the health care environment.
- Students will demonstrate the ability to communicate clearly and concisely within context of professional health care environments.
- Students will exhibit the knowledge regarding various attributes of leadership and demonstrate the capacity for leadership roles in health care organizations.
- Students will understand the ethical implications of decision-making and recognize ethical dilemmas.
- Students will have an understanding of health care issues, trends and perspectives related to diversity, e.g. aging, underserved populations, health disparities, etc.
- Students will understand the regulatory environment and apply skills that improve patient safety and the quality of care.

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