



BHARATHIDASAN UNIVERSITY, TIRUCHIRAPPALLI 620 024

M.A. PUBLIC ADMINISTRATION syllabus under CBCS

Eligibility: Any Degree, Preference to UG in Public Administration

(Applicable to the candidates admitted from the academic year 2015 - 2016 onwards)

Sem	Course	Course Title	Ins. Hrs / Wee	Credit	Exam Hrs	Marks		Total
						Int.	Ext.	
I	Core Course – I (CC)	Principles of Public Administration	6	4	3	25	75	100
	Core Course – II (CC)	Administrative Thinkers	6	4	3	25	75	100
	Core Course – III (CC)	Principles of Organization & Management	6	4	3	25	75	100
	Core Course – IV (CC)	Indian Administration	6	4	3	25	75	100
	Elective Course – I (EC)	Public Relations	6	4	3	25	75	100
	Total		30	20				500
II	Core Course – V (CC)	Public Financial Administration	6	5	3	25	75	100
	Core Course – VI (CC)	Modern Administrative Systems	6	5	3	25	75	100
	Core Course – VII (CC)	Human Resource Management	6	5	3	25	75	100
	Core Course – VIII(CC)	Local Government Administration in India	6	5	3	25	75	100
	Elective Course – II (EC)	Social Welfare Administration in India	6	4	3	25	75	100
	Total		30	24				500
III	Core Course IX (CC)	Administrative Law	6	5	3	25	75	100
	Core Course X(CC)	Public Policy Analysis	6	5	3	25	75	100
	Core Course XI (CC)	Development Administration	6	5	3	25	75	100
	Core Course XII (CC)	Research Methodology	6	5	3	25	75	100
	Elective Course III (EC)	E- Governance in India	6	4	3	25	75	100
	Total		30	24				500
IV	Core Course XIII (CC)	Indian Parliamentary System	6	4	3	25	75	100
	Core Course XIV (CC)	Police Administration	6	4	3	25	75	100
	Core Course XV (CC)	International Organisations and Administration	6	4	3	25	75	100
	Elective Course IV (EC)	Human Rights and Administration in India	6	4	3	25	75	100
	Elective Course V (EC)	Project Work Viva Voce 20 marks Dissertation 80 marks	6	6				
	Total		30	22				500
	TOTAL		120	90				2000

SEMESTER I

Core Course I

PRINCIPLES OF PUBLIC ADMINISTRATION

Unit I

Meaning nature and scope of Public Administration – Public Administration and Private Administration. Public Administration Arts, Science or both – Public Administration- Its Relations with Other Social Science Approaches to Public Administration.

Unit II

Organisation – Bases of Organisation – Principles of Organisation – Hierarchy – Span of control – Unity of command – Delegation of Authority - Co-ordination – Integration Vs Integrations – Centralisation Vs Decentralisation.

Unit III

Chief Executive – Types of Chief Executive – Line staff and Auxilliary Agencies – Departments – Public Corporations – Independent Regulatory Commissions – Boards and Commissions – Field Vs Head Quarters.

Unit IV

Leadership – Motivation – Morale – Planning – Decision Making – Communication - Supervision – Leadership – Public Relations.

Unit V

Control over Public Administration – Legislative Control – Executive Control – Judicial Control.

Books Recommended:

1. Laxmikanth M. Public Administration, Tata Mc Graw Hill's, New Delhi- 2010.
2. Tyagi AR – Public Administration: Principles and Practice, Atma Ram and Sons, 6th Edition, New Delhi- 2004.
3. Vishnoo Bhagavan and Vidhya Bhushan – Public Administration Theory and Practice S.Chand & Co. New Delhi, 2010.
4. Bhambhri C.P Public Administration Theory and Practice, Jain Prakash Nath and Co Meerut, 2002.
5. Mohit Bhattacharya, New Horizons On Public Administration, Jawahar Publishers, 2013.

Core Course II

ADMINISTRATIVE THINKERS

Unit I

1. Kautilya
2. Thiruvalluvar
3. Woodrow Wilson

Unit II

4. F W Taylor
5. Henry Fayol
6. Gulick & Urwick

Unit III

7. Max Weber
8. M P Follet
9. Elton Mayo

Unit IV

10. H Simon
11. Chester Barnard
12. Chris Agyris

Unit V

13. A Maslow
14. Mc Gregor
15. Herzberg
16. F W Riggs

Books Recommended:

1. Ravindra Prasad, Dr. V.S Prasad and P. Sathya Narayana, Administrative Thinkers, Sterling Publications, New Delhi. 1989.
2. R.M. Singh, Management Thought and Thinkers S.Chand, New Delhi. 1977.
3. Sapru R.K. Administrative Theories and Management Thought, Prentice Hall, New Delhi, 2001.
4. Hoshier and Pradeep Sachdeva, Administration Theory, Kitah Mahal Publication Allahabad, 2005.
5. Vikram Singh, Public Administrative Thought, Jawahar Publishers, New Delhi, 2003.

Core Course III

PRINCIPLES OF ORGANISATION & MANAGEMENT

Unit I

Meaning, Nature, Scope and importance of Organisation – Types of Organisation - Approaches to Organisation – Bases of Organisation.

Unit II

Classical Theory – Neo-Classical Theory – Behavioural Theory – Modern Theories of Organisation.

Unit III

Meaning, Nature and Scope of Management – Levels of Management – Evolution of Management Thought – Managerial Skills – Challenges of Management.

Unit IV

Operation Research – Break Even Analysis – PERT / CPM – Linear programming – Management Audit – Social Audit – Organisation and Society.

Unit V

(MBO) – Management by Objectives- Self Management – Participative Management – Management Information system (MIS) – O& M – Cybernetics - Quality Circle – Total Quality Management.

Books Recommended:

1. Stephen Robbins – Organisation Theory – Structure, Design and applications, prentice Hall, New Delhi, 1990.
2. L.M. Prasad – Principles and Practice of Management, Sultan Chand and Sons, New Delhi, 2000.
3. Richard L. Daft, Principles of Management, Cengage Learning India Pvt Ltd, New Delhi, 2009.
4. Andrew Durbin- Management Concepts and cases, Engage Learning India Pvt Ltd, New Delhi, 2009.
5. Stephen's Robbins and A. Decengo – Fundamentals of Management, Essential Concepts and applications – Prentice Hall, New Delhi, 2008.

Core Course IV

INDIAN ADMINISTRATION

Unit I

Evolution of Indian Administration – Constitutional Framework of Indian Administration - Fundamental Rights and Duties – Directive Principles of State Policy.

Unit II

President – Prime Minister – Cabinet – Cabinet Secretariat – Cabinet Committees – Council of Ministers – Prime Minister's Office – Central Secretariat – Ministries and Departments – All India Services – Planning Commission – National Development Council.

Unit III

Finance Commission – Union Public Service Commission – Election Commission – Commission for SCs and STs, BCs, MBCs and Minorities – Attorney General of India – Comptroller and Auditor General of India.

Unit IV

Governor – Chief Minister – Cabinet – Council of Ministers – Organisation of State Secretariat – Departments and Directorates – State Public Service Commission.

Unit V

Significant Issues in Indian Administration : Generalists Vs Specialists – Union – State Relations – Administrative, Legislative and Financial Relations – Corruption – Values in Public Service – National Human Rights Commission – Citizen – Administration interface – Regulatory Commissions – Impact of Information Technology on Indian Administration – Globalization and Indian Administration – Administrative Reforms – Disaster Management.

Books Recommended:

1. Arora R.K and Rajini Goyal, Indian Public Administration – Institutions and Issues, New Age International, New Delhi, 2001.
2. Hochiar Singh, Indian Administration, Sterling Publications, New Delhi, 2000.
3. Maheswari S.R, Indian Administration, Macmillian, New Delhi
4. Arun Shourie, The Parliamentary System in India, Rupa, New Delhi, 2007.
5. Basu, D.D Introduction to the Constitution of India, Nexies Publishing House New Delhi.

Elective Course I

PUBLIC RELATIONS

Unit I

Public Relations – Meaning, Nature and Scope - ‘Public’ in Public Relations, Growth of Public Relations – Public Relations in Government and Private Organisations – Public Relation Officer – Role and Responsibilities.

Unit II

Effective Communication – Role of Communication in Public Relations – Techniques and Models – Media and Public Relations.

Unit III

Public Relations Tools – Publicity – Advertisement – Propoganda – Diplomacy – Promotion – Campaigns – Lobbying – Exhibition – Public Meeting – Evaluating the effectiveness of Public Relations – Public Opinion Research Ethical Issues in Public Relations.

Unit IV

News Agencies – BBC, PTI, Reuter – UNI, Public Relation Society in India – Press Council in India – Indian Institute of Mass Communication Mass Media and Public Relations.

Unit V

Functions of Public Relations Department – citizen – Government interface – Civil Society – Citizen Service Centres – Recent trends in Public Relations.

Books Recommended:

1. Balan K.R Principles of Public Relations, Sultan Chand & Sons, New Delhi
2. Dinesh Thomas – Public Relation Management, Vista International Publishing House, New Delhi- 2008.
3. Naval Prabhakar, Narendra Basu – Public Relations, Principles & Functions, Common Wealth Publication, New Delhi- 2007.
4. Stuart M Levy – Public Relation and Integrated Communications, Lotus Press, New Delhi 2009.
5. Shubashish Mishra, Media & Public Relations, Alfa Publications, New Delhi 2010.

SEMESTER II

Core Course V

PUBLIC FINANCIAL ADMINISTRATION

Unit I

Meaning, Nature, Scope and Importance of Financial Administration – Budget – Meaning and Principles of Budget – Types of Budget – Modern Techniques of Financial Administration – British Budgetary System – American Budgetary System.

Unit II

Aspects of Indian Budgetary System – Preparation Enactment and execution of budget – Finance Ministry control over public expenditure.

Unit III

Accounting and Auditing in India – Comptroller and Auditor General of India – Departmentalisation of Accounts.

Unit IV

Parliamentary Committees – PAC (Public Accounts Committee) – Estimates Committee – Committee on Public undertakings.

Unit V

Finance Commission in India /State Finance Commission – Resource Mobilisation – Tax Administration – Public Debt – Local Finances.

Books Recommended:

1. Goel S.L., Public Financial Administration, Deep and Deep Publications, Delhi-2008.
2. Baisya K.N. Financial Administration Amazon Publications, New Delhi, 1992.
3. Tyagi, BP Public Finance, Jayapraksh Narain Publishers, Meerut, 2003.
4. Sanjeev Mahajan ., Financial Administration in India,
5. Gurdev Singh Lal , H P J Kapoor 1975 .

Core Course VI

MODERN ADMINISTRATIVE SYSTEMS

Unit I

State and Government – Unitary State, Federal State – Constitution and Its classification, forms of Government – Salient features of USA's Constitutions- Election of the President – Powers of the President – American Congress- Federal Court – Judicial Review.

Unit II

Salient features of the British Constitution – Powers and Position of the Monarch – Prime Minister – British Parliament – Rule of Law.

Unit III

Salient features of the Swiss Constitution – Federal Council – Federal Assembly – Federal Tribunal – Direct Democracy.

Unit IV

Salient features of the Japanese Constitution – Emperor – Prime Minister – Diet- Judiciary System in Japan – Interest Group.

Unit V

Salient features of Chinese Constitution – Premier – Powers and Position – Prime Minister – Council of Ministers – People's Congress – Judiciary – Role of Communist Party in China.

Books Recommended:

1. A.C. Kapoor, Select Constitution, S. Chand & Co, New Delhi 2007.
2. V.D Mahajan, Modern Governments, S. Chand & Co, New Delhi 2001.
3. Vishnoo Bagawan, Vidhya Bhushan, World Constitutions, Sterling Publishers, New Delhi 1998.
4. Vishnoo Bhagwan, Rajani R, World Constitutions, Sterling Publishers, New Delhi 1998.
5. Robert L Maddex, Constitutions Of The World, Amazon Publishers , New Delhi 2007.

Core Course VII

HUMAN RESOURCE MANAGEMENT

Unit I

Meaning, Nature, Scope and Significance of Human Resource Management – Evolution of Human Resource Management – Objectives of Human Resources Management – Role of Human Resource Management in Strategic Management.

Unit II

Human Resource Development – Concept, characteristic, Objectives, Need, role and Significance of Human Resource Development – Techniques of Human Resource Development – Factors affecting Human Resource Development.

Unit III

Role of Human Resource Development in the organization- Job Description – Job Design – Job Analysis – Evaluation.

Unit IV

Recruitment – Selection – Orientation and Placement – Training and Development – Motivation and Morale – Performance Appraisal – Potential Appraisal – Counselling – Retirement.

Unit V

Ethical Issues in Human Resource Management – Human Resource Audit – Challenges of Human Resource Management – Computer Application in Human Resource Management.

Books Recommended:

1. Bhaskar Chaterjee “ Human Resource Management”, Sterling Publishers, New Delhi, 1999
2. Bhatia S.K. – Human Resource Management, Deep and Deep Publications, New Delhi 2006.
3. Chitra Atma Ram Naik – Human Resource Management : Managing People at Work, Anne Book Private Ltd., New Delhi, 2010
4. Khanka S.S. – Human Resource Management, S. Chand and Sons, New Delhi, 2010
5. Tripathi P.C. – Human Resource Development, Sultan Chand and Sons, New Delhi, 2000

Core Course VIII

LOCAL GOVERNMENT ADMINISTRATION IN INDIA

Unit I

Meaning, Nature and Scope of Local Administration. Evolution of Local Government – Democratic Decentralisation

Unit II

Community Development Programme – Balwantrai Mehta Committee – Ashok Mehta Committee – 73rd and 74th Amendment Acts.

Unit III

Organisation, Structure and functions of Rural Local Government – Gram Sabha – Village Panchayat – Panchayat Samiti – Zilla Parishad – Role of District Collector.

Unit IV

Organisation Structure and Functions of Urban Local Government – Municipal Corporation – Municipality – Townships – Town Panchayat – Cantonments – Notified Area Committee – Town Area Committee.

Unit V

Women Representation in Panchayati Raj – Role of Political Parties / Control Over Local Bodies – People's Participation and Social Audit Corruption in Local Government .

Books Recommended:

1. Goel S.L. & Shalini Rajnesh – Panchayat Raj in India : Theory and Practice – Deep and Deep Publications, New Delhi, 2009
2. Maheshwari S.R. Local Government in India, Mac Milan, New Delhi, 2008
3. Deep Sachdeva, Local Govt. in India, Pearson Education, 2011
4. U.B. Singh, Functioning of Local Govt. in Sothern Indian, Gyan Publication, Delhi, 2001
5. Palani Durai, Panchayat Raj in India, Concept Publications.

Elective Course II

SOCIAL WELFARE ADMINISTRATION IN INDIA

Unit I

Meaning, Nature, Scope of Social Welfare Administration – Social Welfare Administration as a Discipline and as a Profession – Evolution of Social Welfare in India.

Unit II

Social Welfare Administration at the Union Level – Central Social Welfare Board (CSWB) – State Social Welfare Board (SSWB) – National Commission for Women – Role of voluntary organization in social welfare.

Unit III

Welfare of :- Family, Women, Transgender, Child, Youth, Aged, Disabled, Drug Addicts, Ex-Service Man.

Unit IV

Welfare of SC /ST's, OBS's, Minorities, Marginalised.

Unit V

Structure and Functions of the UNO – UNESCO, UNICEF, ILO, FAO, UNHR.

Books Recommended:

1. Sachdeva, P.R Social Welfare Administration, Kitab Mahal, Allahabad, 2004
2. Mohinder Singh, Social Policy and Administration in India, M.D. Publication, New Delhi, 2004.
3. Madan, G.R, Indian Social Problems And Social Disorganisation , Allied Publisher, 2001.
4. Tavaraj M.J.K. Financial Administration in India, Sultan Chand & Sons, New Delhi, 2000.
5. Goel S.L Social Welfare Administration, Deep & Deep Publications, New Delhi 2010.

SEMESTER III

CORE COURSE IX

ADMINISTRATIVE LAW

Unit I

Meaning, Nature and Scope of Administrative Law – Public Administration and Administrative Law – Growth of Administrative Law – Droit Administratif – Constitutional Law and Administrative Law – Rule of Law and Administrative Law.

Unit II

Delegated Legislation – Meaning – Growth of Delegated Legislation – Types of Delegated Legislation – Henry VIII Clause – Control over delegated legislation.

Unit III

Administrative Tribunal: Meaning, characteristics and growth – Administrative tribunals in India – Courts, Administrative tribunals and Green Bench- Natural justice – Principles of Natural justice - Doctrine of bias – Types of bias – Audi Altrem Partem – Meaning and definition of Notice – Hearing .

Unit IV

Administrative Discretion – Classification of Administrative Actions – Judicial Control over Administration – Constitutional Remedies: Writs – Ordinary Remedies – Restriction on Remedies.

Unit V

Ombudsman in India – Lokpal and Lokayuktha – Central Vigilance Commission – People's court and Public Hearing – Public Interest Litigation: Meaning and Characteristics.

Books Recommended:

1. Basu.DD.-Administrative Law. Prentice Hall of India Pvt. Ltd. NewDelhi, 1986.
2. Jayakumar.N.K.-Administrative Law. Prentice Hall of India Pvt .Ltd. NewDelhi,2005
3. Kesari- Lectures on Administrative law ,Eastern Book Company, Luckow, 2003.
4. Takwani.C.R-Lectureson Administrative law, Prentice Hall of India Pvt. Ltd, New Delhi, 1986.
5. WadeH.W.RandC.F.Forsyth-Administrativelaw,OUP new Delhi2008.

CORE COURSE X
PUBLIC POLICY ANALYSIS

Unit I

Meaning, Nature, Scope and Importance of Policy Science – Evolution of Policy Science – Social, Economic, Political and Cultural Factors in Policy Making – Policy Making and Public Administration

Unit II

Models in Policy Making – Systems Model – Pressure Group Model – Game Model – Elite Model – Incremental Model – Dror's Optimal Model

Unit III

Policy Making Process – Stake Holders – Citizen –Pressure Groups – Political Parties – Election Manifesto –Policy Implementation – Policy Evaluation

Unit IV

Public Policy Analysis – Origin of Policy Analysis – Definition – Types – Stages.

Unit V

New Economic Policy–Health Policy –Reservation Policy New Education Policy in TN - Social Welfare Policies in Tamil Nadu.

Books Recommended:

1. Ganapathy- Public Policy and Policy Analysis in India, Sage Publications, Delhi,1985.
2. Khurana- Public Policy, Contemporary Issues, Excel Publications (Books), New Delhi-2010.
3. Larry. N. Gerston- Public Policy Making in a Democratic Society, Prentice Hall of India Pvt Ltd, New Delhi, 2009.
4. Sapru RK Public Policy, Formulation, Implementation and Evaluation, Sterling Publications, New Delhi.
5. Sapru RK Public policy, Artand Craft of Policy Analysis, Prentice Hall of India Pvt Ltd, New Delhi, 2010.

Core Course XI

DEVELOPMENT ADMINISTRATION

Unit I

Meaning, Nature, Scope and Importance of Development Administration – Evolution of Development Administration – Approaches to Development Administration-General and Global context of Development Administration

Unit II

Development Planning in India – Bureaucracy and Development Administration – District Collector – DRDA – Field Level Agencies-Public-Private partnership (PPP model) in Development Administration.

Unit III

Urban Development Programmes – Swarna Jayanthi Shahari Rozgar Yojana – Urban Self Employment Programme – Urban Wage Employment Programme – National slum Development Programme – Housing Urban Development Programme-JNNURM.

Unit IV

Rural Development Programmes – Integrated Rural Development Programmes- Poverty Alleviation Programmes –SGSY- MGNREGA

Unit V

Citizen participation– NGO's and Development Administration – Citizen's Grievances and Redressal Mechanism.

Books Recommended:

1. S.K. Chatterjee Development Administration, Sultan Chand and Sons ,Delhi, 2005.
2. Goel S.L.- Development Administration .Deep and Deep Publications, 2009
3. Rathod.P.8.- Development Administration,Common wealth Publishers, New Delhi,2005
4. Sapru .R.K- Development Administration, Sterling Publishers, 2008.
5. Singh. C.Chew and Robert .A. Denmark- The Under development of Development, Sage Publications, New Delhi, 1996.

Core Course XII
RESEARCH METHODOLOGY

Unit I

Social Science Research – Objectives, Scope and Need for Social Science Research – Research in Public Administration

Unit II

Types of Research – Historical, Descriptive, Explorative, Analytical, Case Study and Empirical Research – Fact-Value Dichotomy in Research.

Unit III

The Research Process and Concepts – Variables – Review of Literature- Hypothesis – Research Designs.

Unit IV

Research Tools and Techniques – Sampling- Data Collection: Observation, Interview, Questionnaire, Schedule, Projective Techniques- Measurement – Reliability and Validity- Scaling Techniques.

Unit V

Data Analysis – Interpretation – The Research Report – Role of Computers in Research – Ethics in Social Science Research-Issues and Trends.

Books Recommended:

1. Cauvery R, Sudha Nayak, Girija and Meenakshi, Research Methodology, Schand and Co, New Delhi, 2010.
2. Daid Emc Nabb –Research Methods in Public Administration and non-profit management, PHIL earning Pvt Ltd, New Delhi, 2008.
3. Gurumani N-Scientific thesis writing and paper presentation, MJP Publishers, Chennai, 2010.
4. Mustafa A- Research Methodology, A.IT.B.S. Publishers, New Delhi, 2010.
5. William J Goodi and Paul.k. Hatt-Methods in social research, Surjeet Publications, 2006.

Elective Course III

E-Governance in India

Unit I

Meaning, Nature and Significance of Information in Government – E-government and e-governance – Approaches to E-governance – E-governance as a Change Management Tool.

Unit II

Traditional Bureaucracy –Disadvantages –Need for Reforms –Transparency and Accountability –Citizen Friendly Administration –Citizen Charter – MIS – Information and Communication Technology (ICT).

Unit III

National and State level Information Technology Policies – National Informatic Centre – Delivery of Public Services through E-programmes – Licensing – Tax Administration – E-Kiosk.

Unit IV

National E-Governance Policy- Aadhaar Card- Identity cards – Pay Roll System – GIS and Local Governance- E-Panchayats –Tax Reforms – Teleconference – IT Based Projects- Online Registration-National Scholarship Portal.

Unit V

Law Relating to E-Governance – People’s Participation in E-governance – Change oriented administrative system –Challenges in implementing E-Governance Programmes (Finance, Skills and Execution) –Digital India Programme.

Books Recommended:

1. Agarwala K N –IT and E-Governance in India, Macmillam India Limited, New Delhi
2. Hecks .R – Re – Inventing government in the information age Routledge, New York 1999
3. P.Paneervel – E-Governance: A Change management tool, Rawat Publications, Jaipur, 2005.
4. R P Sinha – e- Governance in India –Concept Publishing, New Delhi, 2006.
5. J Satya Narayana – e Government – The Science of the Possible, Prentice Hall of India, New Delhi 2006.

SEMESTER IV

Core Course XIII

INDIAN PARLIAMENTARY SYSTEM

Unit I

Meaning, Importance and Evolution of Legislative system– Functions of the Legislature: Law Making and Non-Law making function.

Unit II

Evolution of Indian Parliamentary system – Lok Sabha: Its structure, composition and powers – Rajya Sabha: Its structure, composition and powers – Party Whip and their role

Unit III

Speaker, Deputy Speaker, Chairman, Deputy Chairman – Their powers and functions – Parliament Secretariat: Lok Sabha Secretariat: Its structure and functions – Rajya Sabha Secretariat and its structure and functions.

Unit IV

Summoning of Parliament: Presidential Address- Parliamentary proceedings- Sessions of the Parliament– Question hour- Zero hour – Types of Questions –Bills and Motions and their kinds

Unit V

Budget making –Parliamentary Committees– Parliamentary forums-Parliamentary Groups

Books Recommended:

1. Subhash C Kasyap, Our Parliament;. National Book Trust, New Delhi, 1989.
2. SR Maheshwari, Indian Parliamentary System.
3. B.L. Shankar The Indian Parliament Syst: Democracy at Work:, Oxford University Press.
4. Dr. Hansraj, Encyclopedia of Indian Parliament.
5. R.B Jain, The Indian Parliament: Innovations, Reforms and Development.

Core Course XIV

POLICE ADMINISTRATION

Unit I

Meaning, Nature, Scope and Importance of Police Administration – Evolution of Police Administration in India – Approaches to Police Administration

Unit II

Home Ministry – Central Police System – Armed Police Forces – Unarmed Police Forces - Specialised Agencies – Auxiliary Police Forces

Unit III

State Police System – District Police – Police in Union Territories –Rural Policing

Unit IV

Police Recruitment – Training – Promotion and Retirement – Pay and Compensation – Autonomy and Accountability in Police Administration – Legal Knowledge of Police

Unit V

Women Police – Police and Judiciary – Police and Mass Media – Police and Terrorism – Police and Juvenile Delinquency – Police and Economic Crimes – Police and Information Technology – Police Reforms

Books Recommended:

1. Aparna Srivatsov Role of Police in a changing society, APH Publications, New Delhi, 1999.
2. Ganesh S.K & Rustomiji K.F Encyclopedia Of Police In India.
3. JamesVadakkumcheri- Police & Delinquency in India, At Publication, New Delhi 1996.
4. Mohan Rao- Police Personnel Management,Annual Publication, New Delhi 1997.
5. Srivatsoy —Indian Police Law & Reality, MansPublication.

Core Course XV

INTERNATIONAL ORGANISATIONS AND ADMINISTRATION

Unit I

Emergence of Internationalism : Historical perspective- First World War- League of Nations- Second World War- Formation of U N O

Unit II

Organisation and Administration of UNO-The General Assembly- The Security Council - the Economic and Social Council – The Trusteeship Council – International Court of Justice – The Secretariat

Unit III

Organisation and Administration of UN Agencies :International Monetary Fund (IMF)- World Bank (WB) – Asian Development Bank (ADB)- GATT and WTO.

Unit IV

UN Humanitarian Organizations: World Health Organization (WHO) – International Labour Organization (ILO) –United Nations Children’s Fund (UNICEF)-United Nations Education Scientific And Cultural Organization (UNESCO)

Unit V

Administration of Regional Organizations: North Atlantic Treaty Organization (NATO): European Union (EU),NAM, Association of Southeast Asian Nations (ASEAN), SAARC- Oil and Petroleum Exporting Countries (OPEC)-Group of 8 (G8)- Group of 20 (G20) –Group of 77 (G77) , Commonwealth Nations.

Books Recommended:

1. Khanna.V.N.,*International Relations*, Vikas Publishing House, U. P(Noida), 2008.
2. KalpanaRajaram (Ed.) *International Organization, Conferences and Treaties*, Spectrum Books Ltd., New Delhi,2005.
3. PrakashChander and PremArora,*Comparative Politics and International Relations* ,Cosmos Book hive(P) Ltd., New Delhi, 2003
4. Evan Luard,*The United Nations How it works and What it Does*, The Macmillan Press Ltd., New Delhi, 1982.
5. RadheyShyam, *International Relations*, Educational Publishers,Delhi,1993.

Elective Course IV

HUMAN RIGHTS AND ADMINISTRATION IN INDIA

Unit I

Meaning, Nature, Scope and Evolution of Human Rights–Approaches to Human Rights and Natural Rights.

Unit II

Classification of Human Rights: Moral and Legal Rights First Generation, Second Generation and Third Generation Rights- Horizontal and Vertical Rights

Unit III

Human Rights In International Context- International Labour Organisation- International Convention on Civil, Political, Social and Economical rights - Universal Declaration Of Human Rights (UDHR)- Refugee Law-United Nations High Commission For Human Rights- UN Commission For Refugees.

Unit IV

Human Rights in India- Fundamental Rights- Directive Principles of State Policy- Criminal Judicial System- National Human Rights Commission- National Commission for Women -National Commission for SC's and ST's.

Unit V

Law and Human Rights - Bonded Labour - Child Labour and Child Abuse- Domestic Violence Act - Dowry Prohibition Act - Immoral Trafficking- Challenges of Human Rights - Police and Custodial Death-Role of Civil Society (NGO)-Human Rights And Media.

Books Recommended:

1. Brijesh Babu, Human Rights; Issues and Concepts, Global Publications, New Delhi, 2010
2. Darren JOByrne Human Rights; an Introduction, Pearson Education Ltd, NewDelhi, 2007.
3. Dr.S.Mehartaj Begum, Human Rights in India, Issues and Perspectives, APH Publishing Corporation, NewDelhi, 2000.
4. P.L. Mehtaand Neena Varma-Human Rights under Indian Constitution, Deepand Deep Publication, NewDelhi, 1999.
5. Srinivasulu N.S. –Human Rights; Many sidestoaCoin, Regal Publications, NewDelhi, 2008.
