

**MINUTES OF THE SUB COMMITTEE MEETING FOR THE IMPLEMENTATION OF TAMILNADU TENDER TRANSPARENCY ACT, 1998 AND TRANSPARANCY FOR TENDER RULES 2000 & 2012. MEETING WAS HELD ON 26.03.2018 IN THE IQAC ROOM, AT 3.00 P.M.**

**Members Present:**

- |                                  |                    |
|----------------------------------|--------------------|
| 1. The Registrar                 | - Convener         |
| 2. The Finance Officer           | - Special Invitee  |
| 3. The Controller of Examination | - Special Invitee  |
| 4. Dr. P. Ilango                 | - Syndicate Member |
| 5. Mr. M. Govindaraj             | - Syndicate Member |
| 6. Dr. M. Murugesan              | - Syndicate Member |
| 7. Dr. K. Jeganathan             | - Member           |
| 8. Mr. P.T.J. Alexandar          | - Member           |

Based on the discussion, the committee has recommended the following, and it can be placed in the syndicate for ratification

1. It is resolved to adopt the Tamil Nadu Tender Transparency Act, 1998 and Transparency for Tender Rules 2000 & 2012 for all procurements of goods, equipments, furniture, stores works etc.,
2. It is resolved to adhere the following uniform norms for the purchase of all items
  - a. Up to Rs.5,000/- : Direct Purchase (credit/cash) - without quotation
  - b. From Rs.5001/- to Rs.10,00,000/- : Limited Tender - sealed quotation from Suppliers

c. For above Rs. 10,00,000/-

: **Open tender** - two cover system  
(1. Technical Bid Cover and  
2. Commercial Bid Cover)  
must be advertised in the  
News Paper properly as described below

**With reference to. G. O. MS. No 243, dated 21<sup>st</sup> August**

Value of procurement	Value of works (approximate)	Area	Publication
Goods/Services	Works		
Above Rs.10 lakh and upto 25 lakh	Above Rs. 25 lakh and upto 50 lakh	District	Tamil – District Edition
Above Rs. 25 lakh and 3 crore	Above Rs. 50 lakh and upto 3 corer	State	Tamil and English all Edition
Above Rs. 3 crore and upto 5 crore	Above Rs. 3 crore and upto 5 crore	South India	Tamil – All Edition in State English – South India Edition
Above Rs. 5 crore and upto 75 crore	Above Rs. 5 crore and upto 75 crore	All India	Tamil – All Edition in State English – All Edition in India
Above Rs. 75 crore			Indian Trade Journal

3. Single source tender can also be accepted as per Tamil Nadu Transparency in Tenders Act, 1998 Rule 16(b) page 9 for the proprietary items and other items suitable for our requirements.

4. Chemicals and Glasswares /others may be procured directly from the University approved rate contract Suppliers.

5. 1. Tender inviting authority for all **Open Tenders: The Registrar, Bharathidasan University**
2. Tender Scrutiny authority : **The Registrar shall appoint the Tender Scrutiny Committee to scrutinize the Tender and recommend for the purchase of items.**
3. Tender inviting authority for **Limited Tenders** : The Registrar/Heads/ Director/PIs of Project/others approved by the Registrar.
6. **Tender cost Rs.5,000/-** in the form of Demand draft (only) should be collected **separately** from all the open Tenderers. Otherwise their Tender application will be rejected. No exemption can be made at any circumstances.
7. **EMD Amount - 1%** of the total cost of the estimate amount (**G.O.Ms.No. 270 Finance (Salaries) Department dt: 19.09.2017 regarding “The Tamil Nadu Transparency in Tenders Rules, 2000 – Amendments”**) in the form of Demand draft (only) should be collected **separately** from all the Tenderers. Otherwise their tender application will be rejected. No exemption can be made under any circumstances.
8. The EMD amount should be returned to the successful Bidder after warranty period. For other unsuccessful tenderers, the EMD amount may be returned, after issuing of the work order to successful Bidder.
9. **Negotiation should be made only with L1.**

10. The Finance officer may be inducted as a member of the Tender scrutiny (Technical and Commercial).
11. The term “ Purchase Committee “ is henceforth referred as “ **Tender Scrutiny Committee** “ (Technical and Commercial)
12. The Purchases, above Rs.**50 lakh** should be informed to the Directorate of Vigilance and Anti-corruption, **as per G.O. (M.S.)No.78, dated 25.06.2018**