



BHARATHIDASAN UNIVERSITY, TIRUCHIRAPPALLI – 620 024

APPLICATION FOR OBTAINING DUPLICATE MARK STATEMENT

(To be filled by the Candidate)

1	Name of the Candidate (in BLOCK LETTERS)		
2	Name of the Course with branch		
3	Register number		
4	Name of the College in which studied		
5	Details of DUPLICATE Mark Statement(s) required	Year/Semester	Month & Year of Mark Statement(s)
6	Reason for want of Duplicate Mark Statement(s)		
7	Residential address of the candidate with Pin code & Phone No.		
8	Fee Details	Name of the Bank	Rs.
		D.D No./Online Payment Receipt No.	
		D.D Date	
		Amount	
9	Signature of the Candidate with date		
10	Recommendation of the Principal	1. The mark Statement is damaged beyond recovery. 2. The Original Mark Statement is not traceable and beyond recoverable. (To be ticked by the Principal)	
11	Signature of the Principal with date & seal		

REGULATIONS FOR OBTAINING DUPLICATE MARK STATEMENT

- Application Form for Duplicate Mark Statement to be forwarded by the College Principal.
- Duplicate Mark Statement shall be issued by accepting the applications with a valid Photo Identity proof like Aadhar card, Voter ID, Driving License, etc.
- Duplicate Mark Statement shall be sent to the college from where the student shall collect it.

Mark Statement	
First Duplicate	Rs.3,000 (+search fee Rs.200/year)
Second Duplicate	Rs.5,000 (+search fee Rs.200/year)
For Every Duplicate (from third duplicate onwards)	Rs.5,000 +Addl. Fee of Rs.10,000 For every Duplicate (+search fee Rs.200/year)

CONTROLLER OF EXAMINATIONS