



BHARATHIDASAN UNIVERSITY, TIRUCHIRAPPALLI – 620 024

Proforma for RETOTALLING - Apr / Nov 20__

(Candidates are requested to read the instructions carefully before filling the application)

Mode of Study : **REGULAR** **CDE** Centre Code:
(Tick appropriate box)
Name of the Candidate (in capital) : _____
Register Number : _____
Major (Main/Branch) : _____
Name of the College : _____
Result copy enclosed (Put \checkmark) : **Yes**

Sl.No.	<u>Retotalling Details</u> Subject Code	Title of the paper	Marks Obtained		
			I.A.	U.E.	Total
1.					
2.					
3.					
4.					
5.					

Signature of the Candidate with date

Signature of the H.O.D. with date

Certified that the above candidate has appeared for the subject(s) mentioned above in the current session.

Place:

Date:

Signature of the Principal/Director – CDE with Seal & date

Payment Details

E-Receipt / DD No.	Date	Amount	Name of the Bank & Branch (for DD)

For Office Use only

Before Re-Totalling	After Re-Total

For orders: Pre-Totalling marks are retained/Re-Totalling marks be given

NORMS FOR RETOTALLING

(Instructions to the candidates)

- Retotalling can be applied for **any number of papers** of the **CURRENT SESSION ONLY**.
- Application for Retotalling shall be made in the prescribed Proforma **within 7 days after the Publication of the results (on the University Website)**, through the HOD/Principal of the college (for affiliated Colleges) / Director Centre for Distance Education where he / she has undergone the course. Applications can be downloaded from university website (www.bdu.ac.in).
- The University will not be responsible at any circumstances for admission to Higher Studies in respect of the Candidates qualified through retotalling paper(s) in final examinations.
- **Fee** Particulars :
Fee for Retotalling (UG/PG/M.Phil) : Rs. 250/- (Each Paper)
- **Fee shall be paid through online (Please refer to University website for online payment).**
- **If Paid after the stipulated date, application cannot be considered and fee shall not be refunded/ Transferred.**

CONTROLLER OF EXAMINATIONS